

**SC.3.01 PARKS & RECREATION BOARD**

3.01.600 Created; Organization

3.01.610 Appointment and Terms

3.01.620 Purpose

3.01.630 Officers and Duties

3.01.640 Meetings

3.01.650 Disclaimer of Liability

**3.01.600 Created; Organization**

There is hereby created a Parks and Recreation Board, composed of seven members and one alternate member, each of whom shall meet eligibility requirements provided in GMC 3.01.020. Members shall serve without pay.

**3.01.610 Appointment and Terms**

- A. Parks and Recreation Board members shall be appointed for two-year terms and shall serve until their successors are appointed. Initial appointments shall be made for staggered terms. Three members shall be appointed in April of even-numbered years and four members shall be appointed in April of odd-numbered years. Members shall be nominated by the Board and approved by a majority of the City Council. The City Manager shall designate a municipal Department Head as ex-officio member of the Board.
- B. All vacancies occurring on the Board shall be filled by nomination of the Board and approved by a majority of the City Council and shall be for the remainder of the term of the vacating member. Any member of the Parks and Recreation Board may be removed from office at any time by a majority vote of the City Council without any reason given, therefore.
- C. Every member shall complete the Open Meetings Act and Public Information Act training within 90 days of taking office as prescribed by Tex. Government Code §551.005.

**3.01.620 Purpose**

- A. The Parks and Recreation Board shall encompass all city-owned parks including but not limited to Lake Gladewater Park, Bumblebee Park, Everett Park, and the ball parks.
- B. The Board shall make recommendations to the City Council on maintenance, improvements, and control of said city-owned parks.
- C. The Board shall stimulate civic pride and promote community involvement in order to enhance the aesthetic appearance of all city-owned parks.
- D. The Board may also organize volunteer projects and promote recreational activities.
- E. The Board shall develop a Parks and Recreation Master Plan to be adopted by the City Council and be used as a guiding tool for prioritizing and funding expanded recreational and leisure opportunities.

**3.01.630 Officers and Duties**

In May of each year, the Parks and Recreation Board shall elect one of its members as chairman, one as vice-chairman and one as secretary for a term of one-year.

- A. The chairman, or in his or her absence, the vice-chairman, shall preside at all meetings, shall decide all points of order and procedure.
- B. The secretary shall record all the minutes of said Board meetings and promptly render to the City Secretary who shall keep a permanent record of the proceedings.

**3.01.640 Meetings**

- A. A majority of the Parks and Recreation Board shall constitute a quorum. All actions taken by the Parks and Recreation Board shall be upon a majority vote of those present at any meeting.
- B. Regular meetings shall be held on the second Monday of every other month (January, March, May, July, September, and November) at 5:00 p.m. at Gladewater City Hall. Meetings shall be held in compliance with the Open Meetings Act and members must comply with the attendance requirements set forth by the City Council.

**3.01.650 Disclaimer Of Liability**

No undertaking, action, or inaction of the Parks and Recreation Board, singly or collectively, shall render the City liable to respond in damages or make indemnity or compensation of any character.