

BE IT KNOWN THAT THE CITY COUNCIL OF THE CITY OF GLADEWATER, TEXAS WILL MEET IN REGULAR SESSION AT CITY HALL, 519 EAST BROADWAY, GLADEWATER, TEXAS ON THURSDAY, JUNE 18, 2026, AT 6:00 P.M.

CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
AGENDA
JUNE 18, 2026
6:00 P.M.

PAGE	ITEM
	I. <u>CALL TO ORDER</u> a) Invocation b) Pledge
	II. <u>MAYOR AND COUNCIL COMMENTS</u> <i>The Mayor may address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Gladewater; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Gladewater that was attended or is scheduled to be attended by a City Official of the City of Gladewater; and announcements involving an imminent threat to the public health and safety of people in the City of Gladewater that has arisen after posting the agenda. <u>No action will be taken except specifically listed on this agenda.</u></i>
	III. <u>CITY MANAGER'S REPORT</u> (Council may ask questions or discuss matters raised. <u>No action will be taken unless specifically listed on this agenda.</u>) a) Administrative and project updates b) Announcements and department updates
	IV. <u>CITIZENS COMMENTS</u>
1	V. <u>CONSIDERATION</u> of consent agenda: a) Minutes – May 21, 2026
	VI. <u>PRESENTATION</u> by Aaron Watson regarding proposed floating waterpark at Lake Gladewater
	VII. <u>DISCUSS AND CONSIDER</u> installation of floating water park at Lake Gladewater
	VIII. <u>UPDATE</u> by Code Enforcement Department regarding vacant buildings
6	IX. <u>UPDATE</u> from Lone Star Consultants regarding grant funding
8	X. <u>DISCUSS AND CONSIDER</u> Resolution R-26-07 establishing a limit on the number of Short-Term Rentals permitted on City owned lots around Lake Gladewater
14	XI. <u>DISCUSS AND CONSIDER</u> Resolution R-26-08 Application Filing and Authorized Representative with Texas Water Development Board for waterline replacements
18	XII. <u>DISCUSS AND CONSIDER</u> Resolution R-26-09 Amending the Water Conservation Plan for the City of Gladewater

- XIII. DISCUSS AND CONSIDER repair of entrance south gate at Lake Gladewater Park
- XIV. EXECUTIVE SESSION pursuant to Local Government Code:
a) §551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – City Prosecutor
b) §551.087 – deliberation regarding economic development negotiation – Project QP052026
- XV. RECONVENE INTO OPEN SESSION and take any action necessary regarding:
a) City Prosecutor
b) Project QP052026
- XVI. DISCUSSION OF FUTURE AGENDA ITEMS Council may discuss priorities, issues of concern, and potential items for placement on future agendas. No action will be taken on matters not specifically listed on this agenda.
- XVII. ADJOURN

The City Council of the City of Gladewater reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters above, with respect to and as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.074 (Personnel Matters) and 551.087 (Negotiations).

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILLARY AIDS OR SERVICES ARE REQUESTED TO CONTACT JUDY VAN HOUTEN AT (903) 845-2196 AT LEAST TWO DAYS BEFORE THIS MEETING SO THAT APPROPRIATE ARRANGEMENTS MAY BE MADE.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT GLADEWATER CITY HALL BY 12:00 P.M. ON THURSDAY, JUNE 11, 2026.



JUDY VAN HOUTEN, TRMC
CITY SECRETARY



CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
MINUTES
MAY 21, 2026
4:00 P.M.

MEMBERS PRESENT: Mayor Brandy Flanagan, Mayor Pro-tem Elijah Anderson, Michael Webber (outgoing), Andre' Clay (incoming), Stoney Stone, William Blackmon, Milton Anderson

MEMBERS ABSENT: Kevin Clark

STAFF PRESENT: Charlie Smith, Judy Van Houten, Brandon Borwn, Brandy Winn, Brian Smith, Jason Smith, Kristy Duncan, Kyle Ready, Meghan Foster, Michael Baggett, Nicole Cowan, Shelly Goodwin, Tim Basham, Tim Bryan, Wendy Emmel, Wesley Moyers

GUESTS PRESENT: Rick Maddos, Corrine Maddox, Gene Keenon, Becky King, Jon Howell, Jill Clay, Lonnie Tipton, Myrtle Tipton, Chris Green, Chase Rouso, Casey Turner, Michele Stone, JD Shipp, Michelle Price, Stacy Price, Sandra Ayers, Rose Rachal Owens, Scott Owens, Brandon Winn, Max Evans, Mandy Evans, Lois Reed, Terri Searcy, Emily Anderson, Shelia Faggans, Floyd Duncan, Teddy Sorrells, Marlee Johnson, Joel Duraso, Brian Lightner, Nolan Clay

I. CALL TO ORDER

Mayor Flanagan called the meeting to order at 6:00 p.m.

- a) Invocation – Pastor Teddy Sorrells
- b) Pledge – Parks & Recreation Board Member Casey Turner

II. PRESENTATION to outgoing Council Member Michael Webber

Mayor Flanagan presented outgoing City Council Member Michael Webber with a plaque clock and thanked him for his years of service. Mr. Webber thanked everyone for allowing him to serve on the council and said he intends to enjoy more time at home with his family.

III. OATH OF OFFICE to newly elected Mayor Brandy J. Flanagan, Council Member Andre' Clay, and Council Member Stoney Stone

Municipal Judge Tim Bryan presided over the Oath of Office for Brandy J. Flanagan, Mayor Place 1, Andre' Clay, Councilmember Place 2, and Stoney Stone, Councilmember Place 3.

IV. ELECTION OF MAYOR PRO-TEM

Councilmember Blackmon made a motion to elect Elijah Anderson as Mayor Pro-tem; seconded by Councilmember M. Anderson. Motion carried 5-0-1 with M. Anderson abstaining.

V. MAYOR AND COUNCIL COMMENTS *The Mayor may address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Gladewater; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Gladewater that was attended or is scheduled to be attended by a City Official of the City of Gladewater; and announcements involving an imminent threat to the public health and safety of people in the City of Gladewater that has arisen after posting the agenda. The Mayor may also provide updates or open discussions on matters of community concern. No action will be taken except specifically listed on this agenda.*

Community Spotlight:

Councilmember Clay thanked Sandra Smith (Ayers) for her hard work putting together the Community Reunion this past weekend.

Councilmember Stone said that Brian Smith does a great job for the city. He is available when needed.

CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
MINUTES
MAY 21, 2026
PAGE 2

Councilmember Blackmon thanked Linda Perry for demolishing and removing her family home without the city intervention.

Mayor Pro-tem E. Anderson commented on the Community Reunion as well and said there was not even one incident, with close to a thousand people in attendance. Team Gladewater!

Councilmember M. Anderson thanked Lois Reed and all the volunteers involved in the monthly food distribution. This month the group helped 406 families.

Mayor Flanagan congratulated the GHS track kids who won state.

Police Chief Kyle Ready presented the Gladewater Police Department Officer of the Year award to Nicole Cowan and the Civilian of the Year award to Shelly Goodwin.

Gene Keenon with Republic Services presented a \$1,500 check to the city for downtown beautification.

Lois Reed commented on the Community Reunion, the new "Gladewater Trades Days" at old Bear Stadium, and the food bank distribution. She said each event was a huge success. She then gave the following list of upcoming events: 1) ribbon cutting at Gladewater Nails & Spa, Friday, May 22nd at 2:30 p.m.; 2) Memorial Day celebration at the war memorial downtown on Monday, May 25th at 11 a.m.; 3) Cast for Kids at Lake Gladewater on Saturday, May 30th beginning at 8 a.m.; 4) Slack Night is back at the rodeo and will be held on Tuesday, June 9th beginning at 5 p.m.; 6) the rodeo kickoff lunch will be held on Wednesday, June 10th at the methodist church beginning at 11:30 a.m.; 7) the 89th Annual Gladewater Roundup Rodei will be Wednesday, June 10th thru Saturday, June 13th and begins at 8:15 p.m. nightly; 8) the Juneteenth Parade will be held on Saturday, June 13th beginning in front of Walker Manor at 10 a.m.; 9) and the Freedom Celebration (July 4th Fireworks) will be held on Friday, July 3rd at Lake Gladewater.

VI. CITY MANAGER'S REPORT (Council may ask questions or discuss matters raised. No action will be taken unless specifically listed on this agenda.)

- a) Administrative and project updates
- b) Announcements and department updates

City Manager Charlie Smith gave the following updates: 1) work on the lift station relocation is progressing well; 2) the inspection by TCEW at the Waste Water Treatment Plant has been completed, and there were minor issues noted; 3) the new fire engine is being rigged out now and a "push-in" ceremony will be planned soon.

City Manager Smith invited Library Director/Grant Writer Brandy Winn to give an update. Ms. Winn presented council with a copy of the latest activities on ongoing grants. She also informed everyone that the Summer Reading kick-off event will be at Lake Gladewater on Saturday, May 30th. She invited everyone to come and participate.

VII. CITIZENS COMMENTS

Rick Maddox said that our downtown is not uniform. He also commented on boaters at the lake. He said they live on the lake, and they are under siege by boaters who either do not know or do not care to follow the rules.

VIII. CONSIDERATION of consent agenda:

- a) Minutes – April 16, 2026
- b) Blanket Permit for a Car Show sponsored by Skipper's Pier in Downtown Gladewater on Saturday, June 13, 2026
- c) Quarterly Investment Report for 01/01/2026 – 03/31/2026

CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
MINUTES
MAY 21, 2026
PAGE 3

Councilmember Blackmon made a motion to pull item b) for discussion; seconded by Councilmember M. Anderson. Motion carried 6-0. He then said that the city council needs to set parameters for events in downtown. He pointed out that the insurance given in the blanket permit request is their business insurance, not event insurance.

Councilmember Blackmon made a motion to approve item b) of the consent agenda contingent upon submittal of appropriate insurance; seconded by Councilmember Stone. Motion carried 6-0.

Councilmember Stone made a motion to approve items a) & c) of the consent agenda; seconded by Councilmember M. Anderson. Motion carried 6-0.

IX. PUBLIC HEARING regarding a Specific Use Permit for an RV Park at LTS 6 THRU 16 NCB 57 GLADEWATER, more commonly known as 301 W. Commerce Avenue

Mayor Flanagan opened the public hearing at 6:40 p.m.

Terri Searcy introduced herself as a member of the Planning & Zoning Commission and said that they did not have a unanimous vote for recommending this for approval. She said the biggest issues discussed is policing the property.

Rick Maddox said he is also a member of the Planning & Zoning Commission and he was a "no" vote on recommending that council approve the SUP. He said that if it is allowed he would like inspections on all RV's before being allowed to be parked in downtown and he would like propane tanks inspected every 3 months.

Scott Owens said he knows the new owners. They have other properties in town. They are actually working with GEDCO for a Grow Gladewater Grant. He said he would hate to see this property reverted to an RV park.

Joel Duraso introduced himself and said he and his dad own the property. He said he remembers what the property looked like and the issues it caused under the previous owner. He and his dad intend to keep it clean and well maintained. They will not let it go back to what it was. He said they intend to invest money into the property and then he handed out rules & regulations for the proposed RV Park.

City Secretary Judy Van Houten informed council that certified letters were mailed out as required by law, and one response was received from a downtown business owner. She is not in favor of granting the SUP for an RV Park.

With no further comments Mayor Flanagan closed the public hearing at 6:52 p.m.

X. DISCUSS AND CONSIDER a recommendation from the Planning & Zoning Commission regarding a Specific Use Permit for an RV Park at LTS 6 THRU 16 NCB 57 GLADEWATER, more commonly known as 301 W. Commerce Avenue

Councilmember Stone said it is nor fair to judge Joel for what was there previously.

Mayor Flanagan asked if they would be open to short term instead of long term. Mr. Duraso said they would be open to discussing that.

Councilmember Blackmon said he does not believe it is an appropriate use of downtown and asked if there would be age requirements/restrictions for the RV's.

Councilmember M. Anderson said that as an RV owner himself, the 10-year rule for age is hard and fast.

CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
MINUTES
MAY 21, 2026
PAGE 4

Councilmember Clay asked how many slots they intend to have. Mr. Duraso said there are six there already.

Mayor Flanagan said she does not believe an RV park in the middle of downtown is appropriate.

Joel Duraso said that with current zoning he could put RV and boat storage there without having to request anything from the city. He said he is not trying to threaten; he just wants to use the property.

Councilmember Stone said that you can stand in the middle of the lot and hit a wrecking yard with a stone. He went on to say he would prefer short term versus long term.

Building Official Wesley Moyers said they will need specific verbiage in their agreement to make sure it meets our current standards. He also suggested fencing, though it is not required.

City Manager Smith said he remembers what it was before. If allowed it needs to be short term not long term.

Mr. Duraso said one idea they have discussed is to do all Airstream RV's and rent them as VRBO.

Mayor Pro-tem E. Anderson said he would be ok with short term rental.

Councilmember Blackmon made a motion to deny the request; seconded by Councilmember M. Anderson. Motion carried 5-1 with Stone opposed.

XI. DISCUSS AND CONSIDER a recommendation from the Parks & Recreation Board to become a member of the Keep Texas Beautiful organization

Parks and Recreation Board Member Casey Turner presented information regarding Keep Texas Beautiful membership. The benefits of being a member are numerous and the board is requesting permission to apply.

Councilmember M. Anderson asked about the budget and who would handle that. Mrs. Turner said it will fall under the city umbrella and there will be a sub-committee as well.

Councilmember Blackmon said that a lot of the items on the checklist already exist.

Mayor Flanagan asked about the cost to apply and Mrs. Turner said it would be \$200 and then no further funds would be needed until the application process was complete, about 18 months.

Councilmember Stone made a motion to authorize the Parks and Recreation Board to apply for membership with Keep Texas Beautiful; seconded by Councilmember Blackmon. Motion carried 6-0.

XII. DISCUSS AND CONSIDER recommendation from the Airport Board for new hangar construction at G-10

City Secretary Van Houten explained that this was tabled last month to give the Building Official time to receive and review the plans. Those have been received and reviewed by all parties involved.

Councilmember M. Anderson made a motion to approve construction of a hangar at G-10; seconded by Mayor Pro-tem E. Anderson. Motion carried 6-0.

CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
MINUTES
MAY 21, 2026
PAGE 5

- XIII. DISCUSS AND CONSIDER appointment of City Council members as ex-officio members of advisory boards pursuant to §30.04 (D) of the Gladewater Code of Ordinances
- a) Airport Board – Milton Anderson and Andre’ Clay
 - b) Board of Adjustments – stoney Stone
 - c) GEDCO Board – Mayor and City Manager per Bylaws
 - d) Parks & Recreation Board – Elijah Anderson and Kevin Clark
 - e) Planning & Zoning Commission – William Blackmon

Councilmember Blackmon made a motion to approve as listed above; seconded Councilmember Stone. Motion carried 6-0.

- XIV. EXECUTIVE SESSION pursuant to Local Government Code:
- a) §551.074 – personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – City Prosecutor, City Judge, City Manager, City Secretary, and City Treasurer
 - b) §551.072 – deliberation regarding purchase, exchange, lease or value of real property – Union Pacific property A-95, HOKIT, HR

Mayor Flanagan recessed the meeting into executive session at 7:26 p.m.

- XV. RECONVENE INTO OPEN SESSION and take any action necessary regarding:
- a) City Prosecutor, City Judge, City Manager, City Secretary, and City Treasurer
 - b) Union Pacific property A-95, HOKIT, HR

Mayor Flanagan reconvened the meeting into open session at 8:20 p.m.

- a) Councilmember Blackmon made a motion to approve the annual compensation adjustments discussed in executive session, including the approved cost of living adjustments for the City Treasurer, City Secretary, and the Municipal Court Judge. The City Manager will remain under the compensation terms outlined in his current employment contract, which does not include additional salary adjustments during the current term. He further moved that council begin transitioning City legal services and direct staff to begin the process related to future legal representation needs of the city. This was seconded by Councilmember Clay. Motion carried 6-0.
- b) No action taken.

- XVI. DISCUSSION OF FUTURE AGENDA ITEMS Council may discuss priorities, issues of concern, and potential items for placement on future agendas. No action will be taken on matters not specifically listed on this agenda.

- 1) Report from grant writer
- 2) Inflatable Water Park at Lake Gladewater
- 3) Update from Code Enforcement regarding vacant buildings

- XVII. ADJOURN

Councilmember Clay made a motion to adjourn at 8:25 p.m.; seconded by Councilmember M. Anderson. Motion carried 6-0.

Brandy J. Flanagan
Mayor

ATTEST:

Judy Van Houten, TRMC
City Secretary

Gladewater, Texas

Lone Star Consulting

Update - June 2026

Government Relations and Infrastructure Projects

Grants/Community Project Funding (Earmarks) Received

1. 2025 Congressman Moran Earmark/CPF – Congressman chose Gladewater’s High Hazard Dam Project for \$2.4 million to strengthen the dam’s spillway. Members of Congress only have 15 CPFs to put towards projects in all their cities and counties in their district. FEMA, through the Texas Division of Emergency Management (TDEM) has already reached out to the city to begin the process, including engineering and subsequent construction.
2. EPA WaterTech Grant - EPA has accepted our request for assistance on the High Hazard Dam project. EPA will be fully funding the pre-engineering (up to the design phase) and environmental for the project. Once complete, the EPA will have funded around \$400,000 for this project. There are no matching funds required.

Grants/CPF's Submitted

1. 2026 Congressman Moran Earmark/CPF – Congressman chose Gladewater’s High Hazard Dam Project for an additional \$900,000 to further strengthen the dam. We still have to go through the full Appropriations Committee, but we are keeping Gladewater in a strong position.
2. US Department of Transportation Safe Roads grant – In order to submit for funding for projects from the Dept. of Transportation a city must have their transportation projects included in a TXDOT approved “Transportation Plan”. Since neither the city nor the county have a “plan” that has Gladewater specific projects, we recommended to the city to request funds from DOT to develop the city’s own Transportation Plan. We submitted a request of \$125,000 from DOT to develop a Transportation Plan.

Current Grants

1. Animal Shelter grant – We are looking to submit a grant for around \$200,000
2. TWDB WSI – This is for the Water Treatment Plant project. We should request around \$2.2 million. This is a loan with 100% loan forgiveness and is very competitive.
3. FEMA AFG grant – This grant is for firefighter equipment needs such as SCBAs, cylinders, helmets, coats, radios, and other items. We recommend a grant request around \$120,000.
4. FEMA SAFER grant – For additional firefighter headcount. Paid by FEMA for 3 years.
5. EDA Disaster Grant – We are recommending submitting a grant for around \$2.7 million for road work and drainage for the city. The grant is for hazard mitigation projects that protect jobs or help generate jobs in the private sector.
6. USDA Rural Development – We are talking with USDA Rural Development on a project that involves public buildings such as a fire station or public works building through their USDA Rural Development Community Facilities program. When ready, we recommend requesting in the \$3.2 million range. Funds are in the form of a loan with 70%-90% loan forgiveness.

Upcoming Grants

1. COPS Hiring grant – Pays for additional law enforcement headcount
2. COPS Tech grant – Pays for law enforcement equipment like radios, laptops, servers, cameras
3. TSSWCB Flood Control Program - Structural Repair – Further repairs and strengthening of the dam
4. Texas CDBG grant – Road construction, drainage

RESOLUTION R-26-07

**ESTABLISHING A LIMIT ON THE NUMBER OF SHORT TERM
RENTALS PERMITTED ON CITY-OWNED LOTS AROUND LAKE
GLADEWATER.**

WHEREAS, the City of Gladewater is a home rule municipality with all of the powers and duties set forth in State Law and its City Charter; and

WHEREAS, the City owns numerous lots around Lake Gladewater; and

WHEREAS, the lessees of several of the tracts owned by the City of Gladewater have expressed a desire to lease their lots and residences on a short term basis; and

WHEREAS, the City Council seeks to keep the number of short-term rentals around Lake Gladewater at a reasonable level.

Now, therefore, it is hereby resolved that:

1. No more than 10% of the City-owned lots around Lake Gladewater may be leased as short-term rentals; and
2. The attached Exhibit 1 shall be signed by the lessees of the lots before the lot may be leased on a short-term basis.

Effective date: This resolution shall be effective 30-days following its adoption. Passed and approved this _____ day of _____, 2026.

Brandi Flanagan, Mayor

ATTEST:

APPROVED AS TO FORM:

Judy Van Houten, City Secretary

Ronald D. Stutes, City Attorney

LAKE GLADEWATER SHORT-TERM RENTAL ADDENDUM

1. Notwithstanding Section 11 of the Lake Gladewater Rules and Regulations, which were made part of every lease of lots owned by the City of Gladewater, the short-term rental of lots at Lake Gladewater is permitted for Lot _____, under the following rules.
2. Definitions.
 - a. Bedroom. An area of a dwelling unit intended primarily as sleeping quarters. The term does not include a kitchen, dining room, bathroom, living room, utility room, closet or storage area of a dwelling.
 - b. Dwelling. A building or portion of a building arranged, occupied, or intended to be occupied as a residential unit designed to accommodate one household for living, sleeping, eating, cooking, and sanitation.
 - c. Hosting platform. A business or person that provides a means through which an owner or operator may offer a dwelling unit, or portion thereof, for short-term rentals. A hosting platform is usually, though not necessarily, provided through an internet-based platform. It generally allows a property owner or operator to advertise the dwelling unit through a website provided by the hosting platform and provides a means for potential short-term rental renters to book the short-term rental, whether renter pays rent directly to the operator or to the hosting platform.
 - d. Owner. Any individual or entity who is the original lessee of a lot.
 - e. Short-term rental (STR). Any dwelling unit or accessory structure, or any portion of any dwelling unit, which is occupied or offered or designed for transient or temporary human occupancy for less than 30 consecutive days for dwelling, lodging, or sleeping purposes for compensation. This includes, but is not limited to, houses, garage apartments, guest houses, cabins, or other dwelling units, or portions of any of these dwelling units. The term short-term rental excludes all recreational vehicles.
3. The lessee of the lot must request permission to lease the property on a short term basis. The request for permission to lease on short term must be accompanied by a nonrefundable application fee of \$200. The request must be accompanied by:
 - a. Written consent from all lessees of the lot to use the lot as a short-term rental.
 - b. Acceptance of the terms of this Addendum by all lessees, and acknowledgement that it is the responsibility of the lessees to ensure that renters follow the requirements of this addendum.

- c. A statement of the number of bedrooms in the dwelling that is to be rented on a short term.
 - d. A statement that the property has room to park one vehicle for every occupant on improved surfaces within the boundaries of the property.
 - e. Proof of insurance in the amount of \$100,000 combined single limit covering liability for personal injury and property damage, with an addendum or language indicating that the property may be a short-term rental. The proof must indicate that the City of Gladewater is an additional insured.
 - f. Designation of a 24-hour, 7 day per week, representative who shall be in a position to respond to complaints within 2 hours. Designation shall include a mobile phone number, and email address, and a physical address.
4. Permission will be granted through the following process:
- a. Notice of the application shall be given by US Mail within 10 calendar days of submitting the application;
 - b. The notice of the application shall include the address for submitting protests of the application within 14 calendar days of mailing of the application;
 - c. The request may be denied upon a showing at a public hearing of the Planning & Zoning Commission that the applicant has violated city or state ordinances, or was a nuisance to the applicant's neighbors, in the applicant's operation of a short-term rental within the City of Gladewater, or upon showing that one or more of the other requirements of this addendum have not been followed.
 - d. The maximum number of STR's at Lake Gladewater is 8. If there are no openings, the applicant will be placed on a waiting list.
 - e. Other than the reasons listed in subsection c, the request will be granted.
5. After permission is granted, the lessee of the lot shall observe the following rules:
- a. A copy of the rental agreement to be used shall be submitted to the City.
 - b. The maximum occupancy of a short term rental will be twice the number of bedrooms in the dwelling, plus 2.
 - c. On-premise parking by renters or their guests shall be a minimum of 2 vehicles, plus 1 additional vehicle space for every 2 persons more than 4 that the STR is

permitted to have pursuant to subsection (b) of this Section. All hosting platforms for the short-term rental must include the occupancy and parking limitations.

- d. The lessor shall keep the 24-hour contact information up to date with the City.
 - e. If the lot has lake frontage, the lessor shall provide life-saving equipment, shall provide proof of ownership of all watercraft, current state registration if required, a current Lake Gladewater permit, state-required safety equipment, instructions on how to use equipment, and Lake Gladewater boating rules.
 - f. Notifications to STR occupants. The following information shall be reviewed with each tenant and displayed at a prominent location in the STR:
 - i. The maximum number of occupants to be allowed on the premises at any given time;
 - ii. The parking limitations on the premises, including a description of where motor vehicle parking is allowed;
 - iii. Contact information of the property owner and the 24-hour contact, including email or phone numbers;
 - iv. Contact information for the fire department, police, and city office;
 - v. Details of these noise, nuisance, and littering standards; and
 - vi. A statement that renters and occupants take full responsibility for the property and may be subject to fines.
6. Permission is granted for a one-year period. Renewal of the permission shall be requested within 60 days of the expiration of the permission, and shall be accompanied by as renewal fee of \$100. The lessor shall present an updated STR fire, safety, and health inspection at time of permit renewal. Permission may be denied if there is more than one substantiated complaint.
7. Complaints
- a. Any resident or employee of the city may submit a written complaint to the City Secretary regarding a STR.
 - b. The City Secretary shall notify the lessor in writing within ten business days of any substantiated complaint and request corrective action within 14 calendar days of day being notified. If no corrective action is taken, the STR permit is suspended, and subject to penalties.

- c. If the City Secretary finds that a lessor has received three separate substantiated cumulative complaints in one 12 month period, the STR permit shall be suspended, and the planning and zoning commission will be notified. The lessor shall receive written notification of the third substantiated complaint and the suspension. A public hearing will be held with the planning and zoning commission, with the planning and zoning commission making a determination as to whether to recommend to city council to revoke the STR specific use permit. The lessor may not rent their property during the period of suspension.
 - d. After a public hearing and recommendation from the planning and zoning commission, the city council, after public notice and a public hearing, may revoke any specific use permit for substantiated violation of any of the standards, conditions, and limitations applicable to the specific use permit, the failure to rectify a problem as requested by the City, or any activities that are detrimental to the public's health and safety;
8. Properties operating a short-term rental without the permit required by this article will be notified of such in writing by the City Secretary.
- a. The owner, to avoid penalties, shall:
 - i. File an application for a STR specific use permit within 14 calendar days of the date of notification;
 - ii. Immediately cease illegal operation of the short-term rental, including advertising, until all requirements of this article are satisfied; and
 - b. If no applications are received within the required time frame, the owner is subject to penalties as detailed in §156.014 and loses the right to apply for an STR specific use permit for a period of one year.

CITY OF GLADEWATER, TEXAS

Brandy J. Flanagan -- Mayor, LESSOR

ATTEST:

Judy Van Houten -- City Secretary

LESSEE –

LESSEE –

STATE OF TEXAS
COUNTY OF GREGG

The above and foregoing instrument was acknowledged before me on _____ by **Brandy J. Flanagan**, Mayor of the City of Gladewater, Texas, a municipal corporation, on behalf of said corporation.

Notary Public, State of Texas

STATE OF TEXAS
COUNTY OF _____

The above and foregoing instrument was acknowledged before me on _____ by _____, Lessee.

Notary Public, State of Texas

STATE OF TEXAS
COUNTY OF _____

The above and foregoing instrument was acknowledged before me on _____ by _____, Lessee.

Notary Public, State of Texas

Resolution R-26-08

TWDB-0201A
Rev 11/16

Application Filing and Authorized Representative Resolution

A RESOLUTION by the City Council of the City of Gladewater requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLADEWATER, TEXAS:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$ 10,000,000.00 to provide for the costs of waterline replacements.

SECTION 2: That Charlie Smith be and is hereby designated the authorized representative of the City of Gladewater for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City of Gladewater before any hearing held by the Texas Water Development Board on such application, to wit:

Financial Advisor: Specialized Public Finance, Inc.
Paul Jasin / Will Smith

Engineer: Schaumburg & Polk, Inc.
Andrew Wright, PE / Robert Haberle, CPM

Bond Counsel: McCall, Parkhurst & Horton, LLP
Rodolfo Segura, Jr.

PASSED AND APPROVED, this the _____ day of _____, 20____.

ATTEST: _____

By: _____

(Seal)

Application Affidavit

THE STATE OF TEXAS §

COUNTY OF GREGG §

APPLICANT CITY OF GLADEWATER §

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared Charlie Smith as the Authorized Representative of the City of Gladewater, who being by me duly sworn, upon oath says that:

1. The decision by the City of Gladewater (authority, city, county, corporation, district) to request financial assistance from the Texas Water Development Board ("TWDB") was made in a public meeting held in accordance with the Open Meetings Act (Government Code, §551.001, et seq.) and after providing such notice as required by such Act as is applicable to the City of Gladewater (authority, city, county, corporation, district).

2. The information submitted in the application is true and correct according to my best knowledge and belief.

3. The City of Gladewater (authority, city, county, corporation, district) has no litigation or other proceedings pending or threatened against it that would materially adversely affect its financial condition or ability to issue debt.

4. The City of Gladewater (authority, city, county, corporation, district) has no pending, threatened, or outstanding judgments, orders, fines, penalties, taxes, assessment or other enforcement or compliance issue of any kind or nature by the Environmental Protection Agency, Texas Commission on Environmental Quality, Texas Comptroller, Texas Secretary of State, or any other federal, state or local government, except for the following (if no such outstanding compliance issues, write in "none"):
"none"

5. The City of Gladewater (authority, city, county, corporation, district) warrants compliance with the representations made in the application in the event that the TWDB provides the financial assistance.

6. The City of Gladewater (authority, city, county, corporation, district) is or will become in compliance with all of its material contracts.

7. The City of Gladewater (authority, city, county, corporation, district) will
comply with all applicable federal laws, rules, and regulations as well as the laws of this state and the rules and
regulations of the TWDB.

Official Representative

Title: _____

SWORN TO AND SUBSCRIBED BEFORE ME, by _____,
on this _____ day of _____, 20 _____.

(NOTARY'S SEAL)

Notary Public, State of Texas

17

RESOLUTION R-26-09

**A RESOLUTION OF THE CITY COUNCIL
AMENDING THE WATER CONSERVATION PLAN
FOR THE CITY OF GLADEWATER, TEXAS**

WHEREAS, the City Council recognizes that the amount of water available to the City of Gladewater, Texas and its water utility customers is limited and subject to depletion during periods of extended drought;

WHEREAS, the City Council recognizes that natural limitations due to drought conditions and other acts of God cannot guarantee an uninterrupted water supply for all purposes;

WHEREAS, Section 11.1272 of the Texas Water Code and applicable rules of the Texas Commission on Environmental Quality require certain public water supply systems in Texas to prepare a water conservation plan; and

WHEREAS, as authorized under law, and in the best interests of the customers of the City of Gladewater, Texas, the City Council deems it expedient and necessary to establish certain rules and policies for the orderly and efficient management of limited water supplies.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLADEWATER, TEXAS:

SECTION 1. That the Amended Water Conservation Plan attached hereto as Exhibit "A" and made part hereof for all purposes be adopted as the official policy of the City of Gladewater, Texas.

SECTION 2. That the City Manager of the City of Gladewater, Texas is hereby directed to implement, administer, and enforce the Water Conservation Plan.

SECTION 3. That this resolution shall take effect immediately upon its passage.

DULY PASSED BY THE CITY COUNCIL OF THE CITY OF GLADEWATER, TEXAS,

ON THIS 18th day of JUNE 2026.

ATTESTED TO:

City Secretary
Judy Van Houten, TRMC

Mayor
Brandy J. Flanagan



CITY OF GLADEWATER, TX

WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN

Updated By



SCHAUMBURG & POLK, INC.

320 S. Broadway Ave., Suite 200

Tyler, Texas 75702

903-595-3913 P

903-595-2093 F

www.spi-eng.com

2024

TABLE OF CONTENTS

WATER CONSERVATION PLAN	2
INTRODUCTION.....	2
LOCATION AND GENERAL DESCRIPTION	2
WATER SYSTEM DESCRIPTION	2
UTILITY PROFILE	3
SPECIFIC, QUANTIFIED 5 & 10 YEAR TARGETS.....	3
METERING SERVICES	3
UNIVERSAL METERING	3
WATER LOSS CONTROL MEASURES.....	4
CONTINUING PUBLIC EDUCATION & INFORMATION	4
NON-PROMOTIONAL WATER RATE STRUCTURE.....	5
COORDINATION WITH THE REGIONAL WATER PLANNING GROUPS	5
WATER CONSERVATION RETROFIT PROGRAMS.....	5
PLUMBING CODE	5
REVISIONS AND MODIFICATIONS	5
WHOLESALE WATER SUPPLY CONTRACTS	5
ENFORCEMENT PROCEDURE & PLAN ADOPTION	6
 DROUGHT CONTINGENCY PLAN	 7
DECLARATION OF POLICY, PURPOSE AND INTENT	7
PUBLIC EDUCATION	7
APPLICATION	7
DEFINITIONS	7
CRITERIA FOR INITIATION & TERMINATION OF DROUGHT RESPONSE STAGES	9
DROUGHT RESPONSE STAGES	11
ENFORCEMENT	16
VARIANCES	17
 EXHIBITS	
EXHIBIT 1: SERVICE AREA MAP	
EXHIBIT 2: UTILITY PROFILE.....	
EXHIBIT 3: 5 & 10 YEAR GOALS FOR WATER SAVINGS	
EXHIBIT 4: WATER RATE STRUCTURE	
EXHIBIT 5: RESOLUTION ADOPTING PLAN.....	

WATER CONSERVATION PLAN

INTRODUCTION

This water conservation plan has been developed for the City of Gladewater's residential and commercial retail water customers. The purpose of this plan is to encourage a permanent reduction in the quantity of water utilized by City customers through the implementation of efficient water supply and usage practices. Through the structured and systematic application of the contents of this water conservation plan the City anticipates a significant reduction in per capita water use over the next 10 years.

LOCATION AND GENERAL DESCRIPTION

The City of Gladewater is located in North East Texas centered on the intersection of Highway 80 and Highway 271 in both Gregg and Upshur Counties. The 2020 census shows the City had a population of approximately 6,134. As of 2025, the estimated population of the City has grown to approximately 6,307 constituents. Average annual rainfall for the City is approximately 48 inches.

WATER SYSTEM DESCRIPTION

The City of Gladewater provides potable water within its city limits as well as additional area in the Certificate of Convenience and Necessity (CCN) number 10477. The approximate 11 square mile service area is attached as **Exhibit 1**.

Service Area: The City of Gladewater currently provides water to approximately 2,740 service connections. The majority of these connections are located within Gladewater City Limits, however the City provides water service to several residential customers outside of the city limits. The approximate water service area is shown on attached **Exhibit 1**.

Water Supply: The City of Gladewater possesses surface water rights from the Texas Commission of Environmental Quality (TCEQ) to utilize 2,125 acre-feet from Lake Gladewater.

Water System Operation: The entire system for the City of Gladewater is listed as one pressure plane and is composed of a raw water intake structure and pumps, a clear well, elevated storage tanks, and water treatment facilities. In general, operation procedures consist of pumping raw water from Lake Gladewater to the Water Treatment Plant (WTP) located on East Lake Drive where the raw water is treated using chemicals, clarification, filtration, and disinfection before being pumped to an onsite 1-million gallon clear well and then into the distribution system. The WTP was originally built in 1953 and was rehabilitated and expanded in 1976, 2003, and 2011 to its current design capacity of 4.0 million gallons per day (MGD). Additional improvements to rehabilitate the plant and improve the treatment process were performed in 2019, 2021, and 2024.

Treated water from the clear well is pumped directly into 2 elevated storage tanks with a combined total effective elevated storage of 550,000 gallons. The elevated tanks pressurize the system and ensure that water reaches each connection.

Average water consumption for the City of Gladewater is approximately 165 gallons per capita day (gpcd) based on records for treated water within the City's distribution system for the previous five years.

UTILITY PROFILE

Exhibit 2 of this plan is a utility profile that includes population and customer information, water use data, water supply data, and wastewater system data for the City of Gladewater.

SPECIFIC, QUANTIFIED 5 & 10-YEAR GOALS

For the previous five years, customers of the City of Gladewater have used an average of 165 gallons per capita day (GPCD), including residential usage of approximately 91 GPCD, of water. The City has experienced an average water loss of 113 GPCD in that time frame, or sixty-eight percent (68%) of total daily water use per capita. A reduction in these numbers could benefit the system financially and allow for the future availability of water supplies for generations to come.

The City of Gladewater is committed to limiting water loss and unaccounted for water use throughout its system. Specific 5 and 10 year water conservation goals for the City are as follows:

- 5-Year Goals: Reduce average per capita water consumption by 5.0% to 156 gallons per capita day and reduce water loss to below 45 GPCD.
- 10-Year Goals: Reduce average per capita water consumption by 10.0% to 147 gallons per capita per day and reduce water loss to below 30 GPCD.

The 5- and 10-year goals for the City of Gladewater are summarized in **Exhibit 3**. In order to achieve these goals, the City has received and will continue to pursue funding from the TWDB to make extensive improvements throughout the distribution system focused on water loss mitigation.

METERING SERVICES

The City of Gladewater maintains a single master meter at the pump station at the intake structure that measures the amount of water delivered to the WTP. Additionally, water pumped into the distribution system is monitored by meter at the clear well. The City's master meters shall be calibrated annually to within +/- 2% accuracy to ensure proper measurement of the quantity of water diverted into its distribution system.

UNIVERSAL METERING

The City of Gladewater meters all water pumped into its distribution system as described in the section above. In addition, all service connections, interconnections, swimming pools, parks, and municipal structures operated by the City are metered or will be metered to help closely monitor actual water use, water losses, and prevent unauthorized use. Meters two inches and larger shall be tested every three years in accordance with American Water Work Association (AWWA) standards to provide minimum accuracy of +/- five percent (5%). The City will also provide preventative maintenance programs, including regular testing, repairs, and replacement, for water meters to meet AWWA standards. Automated meter reading meters were installed in 2014 system wide. Since then, the City replaces meters as necessary based on performance, customer complaints, billing reviews, or other factors.

WATER LOSS CONTROL & LEAK DETECTION PROGRAM

In an effort to reduce water loss due to broken water mains, leaky joints, faulty service meters, illegal service connections, and unmetered water usages such as line flushing, the City shall perform the following tasks:

- Yearly: Perform water system audits comparing the amount of water pumped into the distribution system to the amount of water consumed based on water meter readings as per TWDB guidelines. This report shall be submitted to TWDB annually.
- Monthly: Review monthly water consumption for all system meters in comparison to previous monthly usages. This data can be used to help identify possible leaks in the system or potential issues with meters.
- Daily: Record unmetered water usages, such as line flushing or other city related water use, and review monthly.
- Daily: Implement a program to observe distribution system piping and meters for leaks daily. Areas known to have water loss issues or are at high risk shall be the focus of these daily observations. All findings from daily observation shall be recorded and reviewed monthly.
- Continually: Replace meters on an as needed basis, but specifically replace faulty meters based on customer complaints or billing reviews after meter testing.

CONTINUING PUBLIC EDUCATION & INFORMATION

The City of Gladewater is committed to providing continuing public education on the importance of water conservation and water conserving strategies. The City's continuing public education and information program is as follows:

- The City shall provide a packet of water conservation literature for all new water customers.
- The City shall provide water conservation literature to all customers via social media campaigns.
- The City shall consider conducting a public participation meeting annually to review this water conservation plan and to solicit input from water service customers.
- The City shall obtain water conservation literature and materials as developed by the Texas Water Development Board (TWDB) and the American Water Works Association (AWWA) and make this information readily available to all water service customers.
- The City shall make water conservation literature available at City Hall and online at the city's website.

Water conservation literature to be distributed shall include information on low flow plumbing features and devices, retrofitting existing plumbing features, conservation orientated landscaping and irrigation, and other general conservation strategies.

The City shall complete annual reports through the TWDB online system in order to track WCP practice efficiencies, and record annual leaks, meter replacements, public education campaigns, and any other pertinent information.

NON-PROMOTIONAL WATER RATE STRUCTURE

In an effort to maintain a water rate structure that encourages water conservation, the City shall examine its rates annually. Currently, the City has a graduated water rate system and those rates are as attached in **Exhibit 4**.

COORDINATION WITH THE REGIONAL WATER PLANNING GROUPS

The service area of the City of Gladewater is located within the North East Texas Region (Region D) and the City of Gladewater will provide a copy of this water conservation and drought contingency plan to the Region D Water Planning Group.

WATER CONSERVATION RETROFIT PROGRAM

Retrofit of existing plumbing fixtures for the City of Gladewater shall be accomplished through voluntary efforts of City water customers. The City shall encourage citizens to install conservation oriented plumbing features through literature and materials distributed as part of the public education portion of this water conservation program. Local plumbers shall also be encouraged to recommend water conserving applications and devices including but not limited to low flow toilets, shower heads, faucets, and urinals. Recirculation filtration equipment will also be encouraged for use in swimming pools.

PLUMBING CODE

The city shall consider an ordinance to adopt the National Standard Plumbing Code, most recent Edition.

REVISIONS AND MODIFICATIONS

This Plan is applicable to the water supply and water distribution system as it currently exists for the City of Gladewater. The City reserves the right to amend this plan when conditions change that affect its water supply and/or distribution system. All modifications, deletions, additions, or changes to this plan shall be submitted to the Texas Water Development Board for approval.

WHOLESALE WATER SUPPLY CONTRACTS

In the event that the City of Gladewater provides wholesale water supply, the City will include a requirement in every wholesale water supply contract entered into or renewed after official adoption of the Plan, including any contract extension, that each successive wholesale customer develop and implement a water conservation plan or water conservation measures using applicable elements in 30 TAC Chapter 288. If the wholesale customer intends to resell the water, then the contract between the initial supplier and customer must provide that the contract for the resale of the water must have water conservation requirements so that each successive customer in the resale of the water will be required to implement water conservation measures in accordance with 30 TAC Chapter 288.

ENFORCEMENT PROCEDURE & PLAN ADOPTION

Implementation and enforcement of this plan shall be by the authority of the City of Gladewater, a municipal entity in the State of Texas.

The City Manager and Water Plant Operator shall be responsible for implementation of this water conservation plan. The City Manager shall be responsible for general oversight of all portions of implementation and enforcement of this plan, as well as notifying customers of deviations in the City's water conservation plan. The Water Plant Operator shall be responsible for record keeping and preparation of an annual report on the status of the City's water conservation program. The annual report shall include but not be limited to an evaluation of the overall effectiveness of the plan, public acceptance of the plan, and the status of implementation for this water conservation plan. This report shall be submitted to the City Administrator and presented for approval before the City Council.

The City shall perform the following items in conjunction with enforcing and adopting this plan:

- Adopt a resolution supporting the water conservation plan, and authorizing implementation and enforcement of the plan.

Attached as **Exhibit 5** is the resolution adopting this Plan.

DROUGHT CONTINGENCY PLAN

DECLARATION OF POLICY, PURPOSE AND INTENT

The purpose of this Drought Contingency Plan (the Plan) is to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions. The City of Gladewater hereby adopts the following regulations and restrictions on the delivery and consumption of water through an ordinance.

PUBLIC EDUCATION

The citizens of Gladewater will be informed of this Plan through the news media and information provided on the City of Gladewater's website. The public will also be invited and encouraged to participate in the Plan during public meetings along with public hearings associated with the accompanying ordinance(s).

APPLICATION

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Gladewater. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

DEFINITIONS

For the purposes of this plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by the City of Gladewater.

Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- (a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- (b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle;
- (c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- (d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- (e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- (f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;
- (g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- (h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- (i) use of water from hydrants for construction purposes or any other purposes other than fire fighting.

Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

CRITERIA FOR INITIATION AND TERMINATION OF DROUGHT RESPONSE STAGES

The City Manager, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and shall determine when conditions warrant initiation or termination of each stage of the Plan, that is, when the specified “triggers” are reached. Customer notification of the initiation or termination of drought response stages shall be by means of social media. There will also be televised notices or press releases in the news media.

The triggering criteria described below as based on availability of raw water.

Stage 1 Triggers – MILD Water Shortage Conditions

Requirements for initiation – The City of Gladewater will recognize that a mild water shortage condition exists when the level of Lake Gladewater is four feet above the top of the second gate (A.K.A. East Gate) of the intake structure or approximately 14 foot below the top of the concrete floor of the intake structure. The customers shall be requested to voluntarily conserve water and adhere to the prescribed restrictions on certain nonessential water uses, defined in the “DEFINITIONS” section of this plan if the above condition exists.

Requirements for termination – Stage 1 of the Plan may be rescinded when the triggering event has ceased to exist for a period of 14 consecutive days. The City of Gladewater will notify its retail customers, wholesale customers and the media of termination of Stage 1 in the same manner as the notification of initiation of Stage 1 of the Plan.

Stage 2 Triggers – MODERATE Water Shortage Conditions

Requirements for initiation – The City of Gladewater will recognize that a moderate water shortage condition exists when the level of Lake Gladewater is three feet above the top of the second gate (A.K.A. East Gate) of the intake structure or approximately 15 foot below the top of the concrete floor of the intake structure. The customers shall be requested to voluntarily conserve water and adhere to the prescribed restrictions on certain nonessential water uses, defined in the “DEFINITIONS” section of this plan if the above condition exists.

Requirements for termination – Stage 2 of the Plan may be rescinded when the triggering event has ceased to exist for a period of 7 consecutive days. Upon termination of Stage 2, Stage 1 becomes operative. The City of Gladewater will notify its retail customers, wholesale customers and the media of termination of Stage 2 in the same manner as the notification of termination of Stage 1 of the Plan.

Stage 3 Triggers – SEVERE Water Shortage Conditions

Requirements for initiation – The City of Gladewater will recognize that a severe water shortage condition exists when the level of Lake Gladewater is two feet above the top of the second gate (A.K.A. East Gate) of the intake structure or approximately 16 foot below the top of the concrete floor of the intake structure. The customers shall be required to comply with the requirements and restrictions on certain non-essential water uses for Stage 3 provided in the “DEFINITIONS” section of this Plan if the above condition exists.

Requirements for termination – Stage 3 of the Plan may be rescinded when the triggering event has ceased to exist for a period of 7 consecutive days. Upon termination of Stage 3, Stage 2 becomes operative. The City of Gladewater will notify its retail customers, wholesale customers and the media of termination of Stage 2 in the same manner as the notification of initiation of Stage 3 of the Plan.

Stage 4 Triggers – CRITICAL Water Shortage Conditions

Requirements for initiation – The City of Gladewater will recognize that a critical water shortage condition exists when the level of Lake Gladewater is one foot above the top of the second gate (A.K.A. East Gate) of the intake structure or approximately 17 foot below the top of the concrete floor of the intake structure. The customers shall be required to comply with the requirements and restrictions on certain nonessential water uses for Stage 4, defined in the “DEFINITIONS” section of this plan if the above condition exists.

Requirements for termination – Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 4, Stage 3 becomes operative.

Stage 5 Triggers – EMERGENCY Water Shortage Conditions

Requirements for initiation – Customers shall be required to comply with the requirements and restrictions for Stage 5 of this Plan when w\the City Manager, or his/her designee, determines that a water supply emergency exists based on one or more of the following:

- (1) the level of Lake Gladewater is at the top of the second gate (A.K.A. East Gate) of the intake structure.
- (2) a major water line breaks, or pump or system failures occur, which cause unprecedented loss of capability to provide water service; OR
- (3) natural or man-made contamination of the water supply source occurs.

Requirements for termination – Stage 5 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 24 hours (1 day). Upon termination of Stage 5, Stage 4 becomes operative.

DROUGHT RESPONSE STAGES

The City Manager, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in the previous section of this Plan, shall determine that a mild, moderate, severe, emergency or water allocation condition exists and shall implement the following notification procedures:

Notification to the Public – The City Manager or his/her designee shall notify the public by means of publication in newspaper of general circulation, announcements on local new stations, and public service announcements available on the City of Gladewater website.

Additional Notification – The City Manager, or his/her designee, shall notify directly, or cause to be notified directly the Mayor and members of the City Council, Fire Chief, City and/or County Emergency Management Coordinator(s), TCEQ, major water user, critical water users, and Parks/street superintendents & public facilities managers.

Stage 1 Response – MILD Water Shortage Conditions

Target: Achieve a voluntary 5 percent reduction in total daily water use.

(1) Best Management Practices for Supply Management

In order to manage a limited water supply and/or reduce water demand, the City will implement the following supply management measures:

- (a) Reduce or discontinue flushing of water mains
- (b) Discontinue fire hydrant testing
- (c) Implement measures to return any system component to full production capacity
- (d) Repair all existing main breaks

(2) Voluntary Water Use Restrictions for Reducing Demand

- (a) Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6, 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of midnight and 10:00 a.m. and 8:00 p.m. to midnight on designated watering days.
- (b) All operations of the City of Gladewater shall adhere to water use restrictions prescribed for Stage 2 of the Plan.
- (c) Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.
- (d) The City Manager, or his/her designee(s), will contact wholesale water customers to discuss water supply and/or demand conditions and will request that wholesale water customers initiate voluntary measures to reduce water use (e.g., implement Stage 1 of the customer's drought contingency plan).
- (e) The City Manager, or his/her designee(s), will provide a weekly report to news media with information with information regarding current water supply and/or demand

conditions, projected water supply and demand conditions if drought conditions persist, and customer information on water conservation measures and practices.

Stage 2 Response – MODERATE Water Shortage Conditions

Target: Achieve a 10 percent reduction in total daily water use.

(1) Best Management Practices for Supply Management

In order to manage a limited water supply and/or reduce water demand, the City will implement the following supply management measures:

- (a) All of the measures described for Stage 1
- (b) Reduced or discontinued irrigation of public landscaped areas, including parks and ball-fields

(2) Water Use Restrictions for Demand Reduction

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- (a) Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Saturdays and Wednesdays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and irrigation of landscaped areas is further limited to the hours of 12:00 midnight until 10:00 a.m. and between 8:00 p.m. and 12:00 midnight on designated watering days. However, irrigation of landscaped areas is permitted at any time if it is by means of a hand-held hose, a faucet filled bucket or watering can of five (5) gallons or less, or drip irrigation system. All operations of the City of Gladewater shall adhere to water use restrictions prescribed for Stage 2 of the Plan.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rises. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- (c) Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
- (d) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- (e) Use of water from hydrants shall be limited to fire fighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of

water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Gladewater.

- (f) Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Gladewater, the facility shall not be subject to these regulations.
- (g) All restaurants are prohibited from serving water to patrons except upon request of the patron.
- (h) The following uses of water are defined as non-essential and are prohibited:
 - a. Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
 - b. Use of water to wash down buildings or structures for purposes other than immediate fire protection;
 - c. Use of water for dust control;
 - d. Flushing gutters or permitting water to run or accumulate in any gutter or street; and
 - e. Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).
- (i) The City Manager, or his/her designee(s), will initiate weekly contact with wholesale water customers to discuss water supply and/or demand conditions and the possibility of pro rata curtailment of water diversions and/or deliveries.
- (j) The City Manager, or his/her designee(s), will request wholesale water customers to initiate mandatory measures to reduce non-essential water use (e.g., implement Stage 2 of the customer's drought contingency plan).
- (k) The City Manager, or his/her designee(s), will initiate preparations for the implementation of pro rata curtailment of water diversions and/or deliveries by preparing a monthly water usage allocation baseline for each wholesale customer according to the procedures specified in this Plan.
- (l) The City Manager, or his/her designee(s), will provide a weekly report to news media with information regarding current water supply and/or demand conditions, projected water supply and demand conditions if drought conditions persist, and customer information on water conservation measures and practices.

Stage 3 Response – SEVERE Water Shortage Conditions

Target: Achieve a 15 percent reduction in total daily water use.

(1) Best Management Practices for Supply Management

In order to manage a limited water supply and/or reduce water demand, the City will continue implementing all of the measures described for Stage 1 and Stage 2. Irrigation of public landscaped areas, including parks and ballfields shall be discontinued.

(2) Water Use Restrictions for Demand Reduction

All requirements of Stage 2 shall remain in effect during Stage 3 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, drip irrigation, or permanently installed automatic sprinkler system only. The use of hose-end sprinklers is prohibited at all times.
- (b) The watering of golf course tees is prohibited unless the golf course utilizes a water source other than that provided by the City of Gladewater.
- (c) The use of water for construction purposes from designated fire hydrants under special permit is to be discontinued.
- (d) The City Manager, or his/her designee(s), will contact wholesale water customers to discuss water supply and/or demand conditions and will request that wholesale water customers initiate additional mandatory measures to reduce non-essential water use (e.g., implement Stage 3 of the customer's drought contingency plan).
- (e) The City Manager, or his/her designee(s), will provide a weekly report to news media with information regarding current water supply and/or demand conditions, projected water supply and demand conditions if drought conditions persist, and customer information on water conservation measures and practices.
- (f) The filling, refilling, or adding of water to swimming pools, wading pools, and jacuzzi-type pools is prohibited.
- (g) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.

Stage 4 Response – CRITICAL Water Shortage Conditions

Target: Achieve a 20 percent reduction in total daily water use.

(1) Best Management Practices for Supply Management

In order to manage a limited water supply and/or reduce water demand, the City will continue implementing all of the measures described for Stage 1, Stage 2, and Stage 3. The flushing of water mains shall be discontinued.

(2) Water Use Restrictions for Demand Reduction

All requirements of Stages 2 and 3 shall remain in effect during Stage 4 except:

- (a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The

- use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and commercial service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10 p.m.
 - (c) The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.
 - (d) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
 - (e) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.

Stage 5 Response – EMERGENCY Water Shortage Conditions

Target: Achieve a 75 percent reduction in total daily water use.

(1) Best Management Practices for Supply Management

In order to manage a limited water supply and/or reduce water demand, the City will continue implementing all of the measures described for Stage 1, 2, 3, and 4 above.

(2) Water Use Restrictions for Demand Reduction

All requirements of Stages 2, 3, and 4 shall remain in effect during Stage 5 except:

- (a) Irrigation of landscaped areas is absolutely prohibited.
- (b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle is absolutely prohibited.

ENFORCEMENT

- (1) No person shall knowingly or intentionally allow the use of water from the City of Gladewater for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by the Water Plant Operator, or his/her designee, in accordance with provisions of this Plan.
- (2) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than two hundred fifty dollars (\$250) and not more than two thousand dollars (\$2,000). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City Manager shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$50, and any other costs incurred by the City of Gladewater in discontinuing service. In addition, suitable assurance must be given to the City Manager that the same action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.
- (3) Any person, including a person classified as a water customer of the City of Gladewater in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.
- (4) Any City of Gladewater police officer, or other City employee designated by the City Manager, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the Gladewater Municipal Court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in municipal court to enter a plea of guilty or not guilty for the violation of this Plan. If the alleged violator fails to appear in municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These

cases shall be expedited and given preferential setting in municipal court before all other cases.

VARIANCES

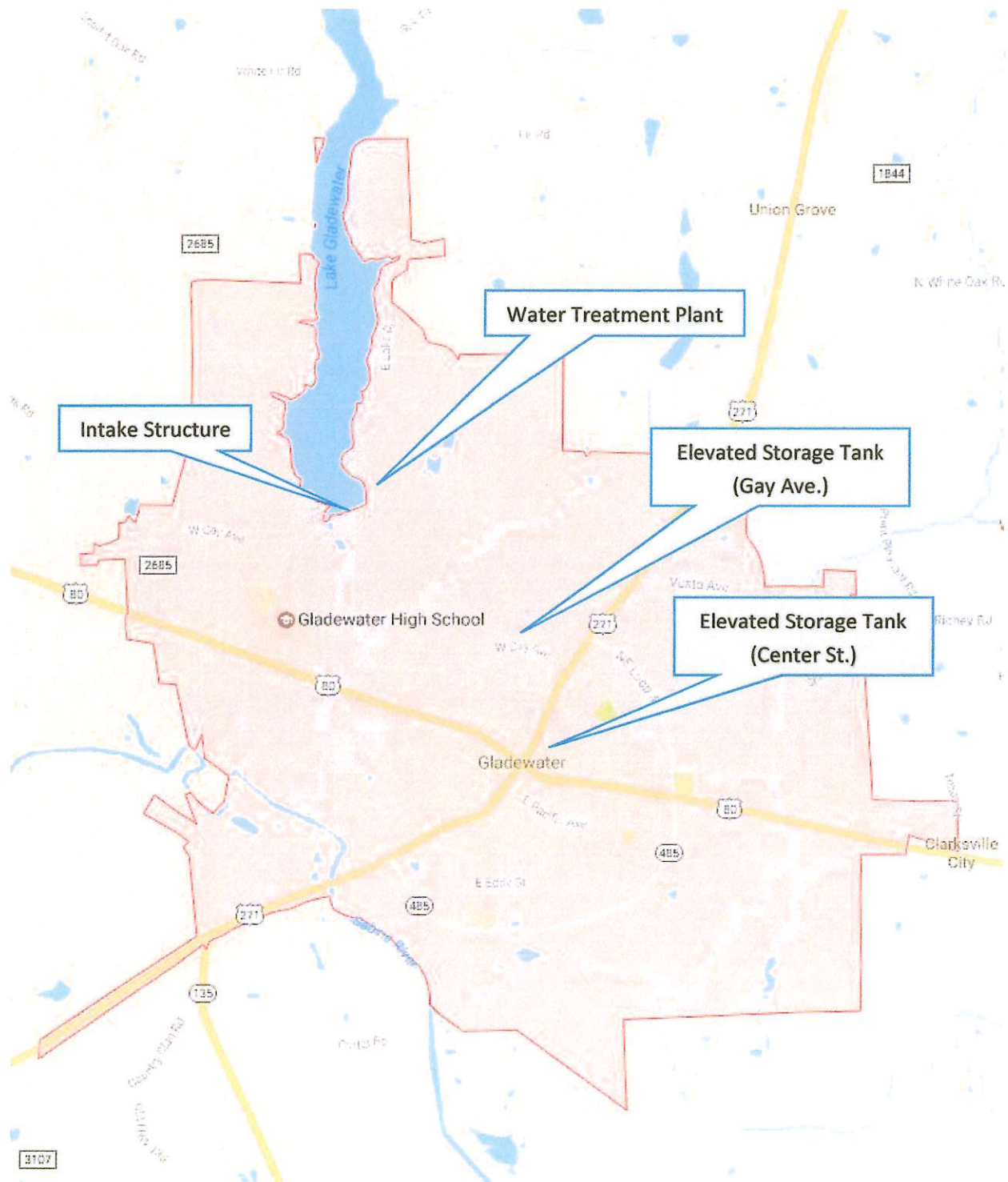
The City Manager, or his/her, designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- (a) Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
- (b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Gladewater within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by City Manager, or his/her designee, and shall include the following:

- (a) Name and address of the petitioner(s)
- (b) Purpose of water use.
- (c) Specific provision(s) of the Plan from which the petitioner is requesting relief
- (d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or other if petitioner complies with this Ordinance
- (e) Description of the relief requested
- (f) Period of time for which the variance is sought
- (g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- (h) Other pertinent information.

Exhibit 1
Service Area Map



**City of Gladewater, Texas
Service Area Map**

Exhibit 2

Utility Profile

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

CONTACT INFORMATION

Name of Utility: CITY OF GLADEWATER

Public Water Supply Identification Number (PWS ID): TX0920001

Certificate of Convenience and Necessity (CCN) Number: 10477

Surface Water Right ID Number: 4762-A

Wastewater ID Number: 20191

Contact: First Name: WENDY Last Name: EMMEL

Title: Water Treatment Plant Manager

Address: 1409 E. LAKE DR City: GLADEWATER State: TX

Zip Code: 75647 Zip+4: Email: wemmel@cityofgladewater.com

Telephone Number: 9038446331 Date: 9/18/2024

Is this person the designated Conservation Coordinator? ☒ Yes ☐ No

Regional Water Planning Group: D

Groundwater Conservation District:

Our records indicate that you:

- ☒ Received financial assistance of \$500,000 or more from TWDB
- ☐ Have 3,300 or more retail connections
- ☒ Have a surface water right with TCEQ

A. Population and Service Area Data

1. Current service area size in square miles: 11

Attached file(s):

File Name	File Description
01 - DISTRIBUTION MAPPING.pdf	

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. Historical service area population for the previous five years, starting with the most current year.

Year	Historical Population Served By Retail Water Service	Historical Population Served By Wholesale Water Service	Historical Population Served By Wastewater Water Service
2023	6,340	0	6,340
2022	6,397	0	6,397
2021	6,200	0	6,331
2020	6,331	0	6,331
2019	6,331	0	6,331

3. Projected service area population for the following decades.

Year	Projected Population Served By Retail Water Service	Projected Population Served By Wholesale Water Service	Projected Population Served By Wastewater Water Service
2030	6,522	0	6,522
2040	6,610	0	6,610
2050	6,686	0	6,686
2060	6,774	0	6,774
2070	6,862	0	6,862

4. Described source(s)/method(s) for estimating current and projected populations.

2021 Regional Water Plan - Population Projections for 2020-2070 for Water User Groups by Region, County, and Basin in Texas

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

B. System Input

System input data for the previous five years.

$\text{Total System Input} = \text{Self-supplied} + \text{Imported} - \text{Exported}$

Year	Water Produced in Gallons	Purchased/Imported Water in Gallons	Exported Water in Gallons	Total System Input	Total GPCD
2023	323,232,000	0	0	323,232,000	139
2022	386,591,000	0	0	386,591,000	165
2021	460,319,934	0	0	460,319,934	203
2020	336,603,158	0	0	336,603,158	145
2019	395,615,306	0	0	395,615,306	171
Historic 5-year Average	380,472,280	0	0	380,472,280	165

C. Water Supply System

Attached file(s):

File Name	File Description
2024 Gladewater Monitoring Plan.docx	

1. Designed daily capacity of system in gallons
2. Storage Capacity
 - 2a. Elevated storage in gallons:
 - 2b. Ground storage in gallons:

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

D. Projected Demands

1. The estimated water supply requirements for the next ten years using population trends, historical water use, economic growth, etc.

Year	Population	Water Demand (gallons)
2025	6,380	428,772,800
2026	6,400	432,452,000
2027	6,420	436,189,600
2028	6,440	439,985,600
2029	6,460	443,781,600
2030	6,480	447,519,200
2031	6,500	451,315,200
2032	6,520	451,315,200
2033	6,540	458,790,400
2034	6,560	462,528,000

2. Description of source data and how projected water demands were determined.

TWDB Home > Water Planning > Planning Data > Projections > 2026 RWP Projections
 2026 Regional Water Plan Board-Adopted Population and Municipal Demand Projection

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

E. High Volume Customers

1. The annual water use for the five highest volume
RETAIL customers.

Customer	Water Use Category	Annual Water Use	Treated or Raw
Nexion Health at Truman Smith	Commercial	7,865,600	Treated
Gladewater ISD:	Institutional	3,885,300	Treated
Housing Authority Juliawood	Commercial	3,674,500	Treated
Gladewater ISD:	Institutional	2,601,100	Treated
Gladewater Nursing Home	Agricultural	1,894,000	Treated

2. The annual water use for the five highest customers by volume.
WHOLESALE customers.

Customer	Water Use Category	Annual Water Use	Treated or Raw
----------	--------------------	------------------	----------------

F. Utility Data Comment Section

Additional comments about utility data.

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

Section II: System Data

A. Retail Water Supplier Connections

1. List of active retail connections by major water use category.

Water Use Category Type	Total Retail Connections (Active + Inactive)	Percent of Total Connections
Residential - Single Family	2,293	87.89 %
Residential - Multi-Family	0	0.00 %
Industrial	0	0.00 %
Commercial	315	12.07 %
Institutional	0	0.00 %
Agricultural	1	0.04 %
Total	2,609	100.00 %

2. Net number of new retail connections by water use category for the previous five years.

	Net Number of New Retail Connections						
Year	Residential - Single Family	Residential - Multi-Family	Industrial	Commercial	Institutional	Agricultural	Total
2023	2,293	0	0	315	0	0	2,608
2022	2,654	0	0	118	0	0	2,772
2021	1,617	1,029	0	0	0	0	2,646
2020	2,632	0	0	0	0	0	2,632
2019	3,256	20	4	225	15	0	3,520

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

B. Accounting Data

The previous five years gallons of RETAIL water provided in each major water use category.

Year	Residential - Single Family	Residential - Multi-Family	Industrial	Commercial	Institutional	Agricultural	Total
2023	122,700,462	0	0	55,507,400	0	1,800,100	180,007,962
2022	159,240,000	0	0	7,080,000	0	0	166,320,000
2021	264,180,790	1,029	0	0	0	0	264,181,819
2020	264,180,790	0	0	0	0	0	264,180,790
2019	168,281,400	25,110,230	10,245,000	35,250,450	24,600,550	0	263,487,630

C. Residential Water Use

The previous five years residential GPCD for single family and multi-family units.

Year	Total Residential GPCD
2023	53
2022	0
2021	114
2020	114
2019	84
Historic Average	91

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

D. Annual and Seasonal Water Use

1. The previous five years' gallons of treated water provided to RETAIL customers.

Month	Total Gallons of Treated Water				
	2023	2022	2021	2020	2019
January	23,442,000	32,040,000	33,240,061	31,920,000	31,362,000
February	19,325,000	30,476,000	29,717,611	31,145,000	27,122,000
March	26,001,000	27,356,000	44,990,248	33,471,000	30,284,000
April	26,888,700	25,995,000	45,508,351	32,401,000	29,299,000
May	23,579,000	32,026,000	44,840,356	33,470,000	31,641,000
June	23,886,700	33,500,000	37,456,572	37,348,000	31,967,000
July	30,010,000	40,522,000	39,271,563	33,407,000	34,176,000
August	33,274,000	36,246,000	42,204,222	35,011,000	33,984,000
September	27,224,800	33,275,000	41,220,152	32,222,000	32,892,000
October	25,737,600	34,110,000	38,049,621	31,915,000	33,471,000
November	23,464,500	30,106,000	32,640,495	31,981,000	32,272,000
December	24,066,300	30,939,000	31,180,682	33,479,000	39,233,000
Total	306,899,600	386,591,000	460,319,934	397,770,000	387,703,000

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. The previous five years' gallons of raw water provided to RETAIL customers.

Month	Total Gallons of Raw Water				
	2023	2022	2021	2020	2019
January	0	0	0	0	0
February	0	0	0	0	0
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
July	0	0	0	0	0
August	0	0	0	0	0
September	0	0	0	0	0
October	0	0	0	0	0
November	0	0	0	0	0
December	0	0	0	0	0
Total	0	0	0	0	0

3. Summary of seasonal and annual water use.

	Summer RETAIL (Treated + Raw)	Total RETAIL (Treated + Raw)
2023	87,170,700	306,899,600
2022	110,268,000	3,591,000
2021	118,932,357	460,319,934
2020	105,766,000	397,770,000
2019	100,127,000	387,703,000
Average in Gallons	104,452,811.40	319,856,706.80

E. Water Loss

Water Loss data for the previous five years.

Error: Subreport could not be shown.

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

F. Peak Day Use

Average Daily Water Use and Peak Day Water Use for the previous five years.

Year	Average Daily Use (gal)	Peak Day Use (gal)	Ratio (peak/avg)
2023	840,820	947507	1.1269
2022	1,059,153	1198565	1.1316
2021	1,261,150	1292743	1.0251
2020	1,089,780	1149630	1.0549
2019	1,062,200	1088336	1.0246

G. Summary of Historic Water Use

Water Use Category	Historic Average	Percent of Connections	Percent of Water Use
Residential - Single Family	195,716,688	87.89 %	85.98 %
Residential - Multi-Family	5,022,251	0.00 %	2.21 %
Industrial	2,049,000	0.00 %	0.90 %
Commercial	19,567,570	12.07 %	8.60 %
Institutional	4,920,110	0.00 %	2.16 %
Agricultural	360,020	0.04 %	0.16 %

H. System Data Comment Section

0

Section III: Wastewater System Data

A. Wastewater System Data

1. Design capacity of wastewater treatment plant(s) in gallons per day:

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. List of active wastewater connections by major water use category.

Water Use Category	Metered	Unmetered	Total Connections	Percent of Total Connections
Municipal	2,293	0	2,293	87.92 %
Industrial	0	0	0	0.00 %
Commercial	315	0	315	12.08 %
Institutional	0	0	0	0.00 %
Agricultural	0	0	0	0.00 %
Total	2,608	0	2,608	100.00 %

3. Percentage of water serviced by the wastewater system: 90.00 %

4. Number of gallons of wastewater that was treated by the utility for the previous five years.

Month	Total Gallons of Treated Water				
	2023	2022	2021	2020	2019
January					
February					
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
Total					

5. Could treated wastewater be substituted for potable water?

☐ Yes ☒ No

UTILITY PROFILE FOR RETAIL WATER SUPPLIER

B. Reuse Data

1. Data by type of recycling and reuse activities implemented during the current reporting period.

Type of Reuse	Total Annual Volume (in gallons)
On-site Irrigation	
Plant wash down	
Chlorination/de-chlorination	
Industrial	
Landscape irrigation (park,golf courses)	0
Agricultural	
Discharge to surface water	
Evaporation Pond	0
Other	
Total	0

C. Wastewater System Data Comment

Additional comments and files to support or explain wastewater system data listed below.

Exhibit 3
5 & 10 Year Goals

WATER CONSERVATION PLAN 5- AND 10-YR GOALS FOR WATER SAVINGS

Name: City of Gladewater

Water Conservation Plan Year: 2024

	Historic 5-yr Average	Baseline*	5-yr Goal for year <u>2029</u>	10-yr Goal for year <u>2034</u>
Total (GPCD) ¹	164	164	156	147
Residential (GPCD) ²	91	91	91	91
Water Loss (GPCD) ³	113	113	45	30
Water Loss (Percentage) ⁴	69 %	69 %	29 %	20 %

1. Total GPCD = (Total Gallons in System ÷ Permanent Population) ÷ 365
2. Residential GPCD = (Gallons Used for Residential Use ÷ Residential Population) ÷ 365
3. Water Loss GPCD = (Total Water Loss ÷ Permanent Population) ÷ 365
4. Water Loss Percentage = (Total Water Loss ÷ Total Gallons in System) x 100; or (Water Loss GPCD ÷ Total GPCD) x 100

GPCD - Gallons Per Capita Per Day

*A base use figure, or baseline, should be included to calculate your estimated savings. Consider state and regional targets and goals, local climate, and demographics (i.e. wet year versus dry year, high usage versus low usage)

Exhibit 4
Water Rate Structure

Rates & Charges from City of Gladewater:

Water Rates

0 - 2,000 gallons	\$24.00 (minimum)
2,001 - 5,000 gallons	\$4.50 (per thousand)
5,001 - 10,000 gallons	\$5.00 (per thousand)
10,000+ gallons	\$5.75 (per thousand)
Outside City Limits	1-1/2 times the Inside City Rates

Sewer Rates

0 - 2,000 gallons	\$22.75 (minimum)
2,001+ gallons	\$3.25 (per thousand)
Outside City Limits	1-1/2 Times the Inside City Rates

On/Off Fees

Cut-Off Fee	\$50.00
Reconnect Fee	\$25.00
Transfer Fee	\$25.00
2 week Cleaning Fee (Rental Property)	\$35.00 (Up to 1,000 gallons)

Water Tap Fees

3/4" Tap	\$550.00 Dirt / \$1,050.00 Asphalt
1" Tap	\$650.00 Dirt / \$1,650.00 Asphalt
1-1/2" Tap	\$900.00 Dirt / \$1,400.00 Asphalt
2" Tap	\$1,250.00 Dirt / \$1,750.00 Asphalt
Water Tap & Wastewater Tap Outside City	1-1/2 Times Inside City Rates

Wasterwater Tap Fees

4" Tap	\$450.00 Dirt / \$950.00 Asphalt
6" Tap	\$450.00 Dirt / \$950.00 Asphalt
Water Tap & Wastewater Tap Outside City	1-1/2 Times Inside City Rates

Bulk Water Rate

Bulk Water Rate	1-1/2 Times Inside City Rates
-----------------	-------------------------------

Additional Rates & Charges:

Outside City Limits	1-1/2 Times the Inside City Rates
Charge for Blocking Meter	\$25.00
Unauthorized use of Water	\$200.00
Returned Check Charge	\$25.00
Residential Water and Wastewater Deposit	\$100.00
Commerical Water and Wasterwater Deposit	\$100.00

Exhibit 5
Resolution Adopting Plan