

BE IT KNOWN THAT THE CITY COUNCIL OF THE CITY OF GLADEWATER, TEXAS WILL MEET IN REGULAR SESSION AT CITY HALL, 519 EAST BROADWAY, GLADEWATER, TEXAS ON THURSDAY, AUGUST 20, 2026, AT 6:00 P.M.

CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
AGENDA
AUGUST 20, 2026
6:00 P.M.

- | PAGE | ITEM |
|------|---|
| | I. <u>CALL TO ORDER</u>
a) Invocation
b) Pledge |
| | II. <u>MAYOR AND COUNCIL COMMENTS</u> <i>The Mayor may address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Gladewater; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Gladewater that was attended or is scheduled to be attended by a City Official of the City of Gladewater; and announcements involving an imminent threat to the public health and safety of people in the City of Gladewater that has arisen after posting the agenda. <u>No action will be taken except specifically listed on this agenda.</u></i> |
| | III. <u>CITY MANAGER'S REPORT</u> (Council may ask questions or discuss matters raised. <u>No action will be taken unless specifically listed on this agenda.</u>)
a) Administrative and project updates
b) Announcements and department updates |
| | IV. <u>CITIZENS COMMENTS</u> |
| 1 | V. <u>CONSIDERATION</u> of consent agenda:
a) Minutes – July 16, 2026 and July 30, 2026 |
| | VI. <u>PUBLIC HEARING</u> regarding the proposed budget for fiscal year 2026-2027 |
| | VII. <u>PUBLIC HEARING</u> regarding the proposed tax rate for fiscal year 2026-2027 |
| 7 | VIII. <u>PUBLIC HEARING</u> regarding a Specific Use Permit request for a Mobile Food Park and a Variance request to City of Gladewater Code of Ordinance §11.33.030(B) regarding signage at AB 56 M DILLARD TR 36, more commonly known as 984 Coach Cooksey Street |
| | IX. <u>DISCUSS AND CONSIDER</u> a Specific Use Permit request for a Mobile Food Park and a Variance request to City of Gladewater Code of Ordinance §11.33.030(B) regarding signage at AB 56 M DILLARD TR 36, more commonly known as 984 Coach Cooksey Street |
| 15 | X. <u>DISCUSS AND CONSIDER</u> request for Amendment to Contract between Allied Waste Systems, Inc. dba Republic Services of Kilgore and City of Gladewater |
| 17 | XI. <u>DISCUSS AND CONSIDER</u> recommendation from the Planning & Zoning Commission regarding board appointment to fill one (1) vacant position |

- 23 XII. DISCUSS AND CONSIDER a request from MD7 on behalf of AT&T for early renewal of their lease agreement for the Allison Street Water Tower
- XIII. UPDATE from Brandy Winn regarding grant activities
- 26 XIV. DISCUSS AND CONSIDER School Resource Officer Agreement between the City of Gladewater and Gladewater Independent School District for school year 2026-2027
- 32 XV. DISCUSS AND CONSIDER Ordinance O-26-07 Closing and Abandoning an alley way that runs east and west within the properties of Lt 2 of NCB Gladewater, Lt 8 Blk 1 Morgan Acres Gladewater, Lt 13 Blk 125, Lt 12 Blk 125, and Lts 1, 2 & 11 Blk 125 Wood Heights, more commonly known as 701 W Upshur Ave, Wood St. Gladewater, Texas, 502 W Quitman Ave, 504 W Quitman Ave, and 506 W Quitman Ave
- XVI. DISCUSSION OF FUTURE AGENDA ITEMS Council may discuss priorities, issues of concern, and potential items for placement on future agendas. No action will be taken on matters not specifically listed on this agenda.
- XVII. ADJOURN

The City Council of the City of Gladewater reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters above, with respect to and as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.074 (Personnel Matters) and 551.087 (Negotiations).

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILLARY AIDS OR SERVICES ARE REQUESTED TO CONTACT JUDY VAN HOUTEN AT (903) 845-2196 AT LEAST TWO DAYS BEFORE THIS MEETING SO THAT APPROPRIATE ARRANGEMENTS MAY BE MADE.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT GLADEWATER CITY HALL BY 12:00 P.M. ON FRIDAY, AUGUST 14, 2026.


JUDY VAN HOUTEN, TRMC
CITY SECRETARY



CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
MINUTES
JULY 16, 2026
6:00 P.M.

MEMBERS PRESENT: Mayor Brandy Flanagan, Mayor Pro-tem Elijah Anderson, Andre' Clay, Stoney Stone, William Blackmon, Milton Anderson, Kevin Clark

STAFF PRESENT: Judy Van Houten, Anna Conlan, Freddie Fitzgerald, Meghan Foster, Mike Baggett, Tim Basham, Wendy Emmel, Wesley Moyers

GUESTS PRESENT: Jimmy McMahon, Edd Long, Nancy Long, Jonny Louvier, Meghan Louvier, Ken Laxton, David Sorrells, Diane Clark, Jill Clay, Ashley Ray, Lois Reed, Peyton Haley, Jamie Sanchez, Paige Miller

I. CALL TO ORDER

Mayor Flanagan called the meeting to order at 6:00 p.m.

- a) Invocation – Mayor Pro-tem E. Anderson
- b) Pledge – Airport Board Member David Sorrells

II. MAYOR AND COUNCIL COMMENTS *The Mayor may address items of community interest, including: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the City of Gladewater; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the City of Gladewater that was attended or is scheduled to be attended by a City Official of the City of Gladewater; and announcements involving an imminent threat to the public health and safety of people in the City of Gladewater that has arisen after posting the agenda. No action will be taken except specifically listed on this agenda.*

Mayor Flanagan began with a synopsis of the City of Gladewater Report she received from the Water Treatment Plant Operator Edncy Emmel. Kudos to Wendy and her team at the WTP.

Community Spotlight:

Councilmember Clay recognized Building Official Wesley Moyers and said he is doing a great job.

Councilmember Stone recognized the Chamber of Commerce Summer Intern Peyton Haley and said eh is doing a fantastic job.

Councilmember Blackmon said the Chamber's online presence has been amazing. He too said Peyton Haley is doing a great job. Also, there will be a "back-to-school" backpack drive happening soon and hosted by the Clay Group.

Mayor Pro-tem E. Anderson said that the public works crew did a great job on the parking lot at Bumblebee Park, and has the splash pad up and running again. He also recognized Chad Brown for all the work he has done to "Chad's Place". It is looking great.

Councilmember M. Anderson thanked the Chamber of Commerce, all volunteers and city staff for a successful Freedom Fest at Lake Gladewater.

Councilmember Clark said that even in the Texas heat there has been an amazing turnout of students for summer workouts.

Upcoming Events:

Chamber of Commerce Executive Director Lois Reed gave the following list of upcoming events: 1) 7/17 Thrive & Connect luncheon at the Chamber; 2) 7/18 The Neil Diamond Experience at Jackson's Theatre; 3) 7/21 East Texas Food Bank at the Rodeo Grounds; 4) 7/21 Gladewater Area Ladies Association luncheon at the Chamber; 5) 7/24 Angels Abode meeting at the Chamber; 6) 7/25 Arula's Hope Back to School Giveaway at the Gladewater Middle School gym; 7) 7/25 Tedi's Funky Junk ribbon cutting at 108 S. Main Street; 8) 7/26 Stop Trafficking event at the Gregg County Courthouse; 9) 7/27 Consuela Bingo at the Turquoise Leopard; 10) 7/31 Harry Potter's Birthday Party at the Lee-Bardwell Public

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Library; 11) 7/31 Meet the Teacher at all GISD campuses; 12) 7/31 Meet the Bears at the high school; 12) 8/4 Manna House Director's meeting; 13) 8/6 History Lecture #3 at Lee-Bardwell Public Library; and 14) 8/8 Elvis at Jackson's Theatre.

Mayor Flanagan announced that the tentative date and location for the next Mayor's Town Hall meeting will be, Monday, August 31st at the Gladewater Former Students Association building.

III. CITY MANAGER'S REPORT (Council may ask questions or discuss matters raised. No action will be taken unless specifically listed on this agenda.)

- a) Administrative and project updates
- b) Announcements and department updates

No report given.

IV. CITIZENS COMMENTS

None.

V. CONSIDERATION of consent agenda:

- a) Minutes – June 18, 2026

Councilmember Blackmon made a motion to approve the consent agenda; seconded by Mayor Pro-tem E. Anderson. Motion carried 7-0.

VI. PUBLIC HEARING regarding a Specific Use Permit for an RV Park at AB 56 M DILLARD TR 57-04 and AB 56 M DILLARD TR 57-02, more commonly known as S Loop 485 near Roden Lane

Mayor Flanagan opened the public hearing at 6:19 p.m.

Ken Laxton, the General Manager of Antique Capital RV Park, introduced himself. He said he has concerns about the area being in a flood zone. He is also concerned about the lack of information on the proposed RV Park.

With no further comments Mayor Flanagan closed the public hearing at 6:26 p.m.

VII. DISCUSS AND CONSIDER the recommendation from the Planning and Zoning Commission regarding a Specific Use Permit request for an RV Park at AB 56 M DILLARD TR 57-04 and AB 56 M DILLARD TR 57-02, more commonly known as S Loop 485 near Roden Lane

Building Official Wesley Moyers said that he, along with City Manager Smith, City Secretary Van Houten, and GEDCO Executive Director Conlan, met with the gentleman interested in building an RV Park on the proposed site. He said they received brief information only and no detailed plans.

GEDCO Executive Director Conlan said she has had a couple of conversations with the gentleman. He stated to her that he is looking at approximately 65 RV spaces, along with a clubhouse and swimming pool. There has also been discussion about purchasing an additional 500 acres for expansion toward the river that would include access to the Sabine Paddle Trail.

Councilmember Blackmon asked what the required size is for RV spaces. Mr. Laxton said they usually range from 12'x40' to 12'x60', so 5 spaces would be tight.

Councilmember Clark made a motion to table the item until additional information is received; seconded by Councilmember Blackmon. Motion carried 7-0.

VIII. DISCUSS AND CONSIDER Application Filing and Authorized Representative Resolution R-26-10 for the design and construction of water treatment plant improvements

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No action taken on this item.

IX. DISCUSS AND CONSIDER Ordinance O-26-05 adopting §15.12 Short-Term Rentals to the City of Gladewater Code of Ordinances

Mayor Flanagan informed those in the audience that council has some suggested changes. Once those are reviewed she will open the floor for anyone else to speak.

Councilmember Clark said his two recommended changes would be: 1) place enforcement under the Code Enforcement Department; and 2) set the registration fee at \$175 to be the same as the Specific Use Permit application fee.

Mayor Flanagan then introduced her packet of information with suggested changes. She reviewed them one by one and the council discussed each item in depth.

GEDCO Executive Director Conlan suggested that the city needs to have an ordinance in place to allow the collection of HOT taxes for STR's.

Councilmember Blackmon said he would like for the STR application to be given to the council before the STR ordinance is approved.

Jimmy McMahon of White Oak introduced himself. He said he owns a lake lot and rents it out for short-term occupancy. He requested that council squash the entire STR ordinance. He questioned why the city has spent over \$3,500 on this issue between attorney fees and city staff time for a non-issue.

Councilmember Clark said one factor to consider is commercial owners buying up the lake property. He said we need to preserve the lake for our residents

Mayor Flanagan stated that requiring registration will also provide emergency contact information for our first responders.

Mr. McMahon said he is also concerned about the limits on occupancy and parking spaces. He suggested allowing four (4) people per bedroom as is more in-line with STR standards through hosting platforms.

Councilmember Stone suggested removing the occupancy restrictions completely.

Mr. McMahon also asked if the parking restrictions and life vests requirements could be removed. Councilmember Clark expressed concerns with people parking on the roadway and blocking private driveways. Council agreed to change the wording to include language about parking on STR property so that the roadway or private driveways are not blocked.

Paige Miller of Gladewater said she owns property at Lake Gladewater. She said she wanted to make sure she understand that the application fee will be \$175.

Mayor Flanagan thanked Jimmy McMahon and Mr. & Mrs. Long for their input.

Councilmember Clark made a motion to send the ordinance back to City Secretary Van Houten for revisions; seconded by Councilmember M. Anderson. Motion carried 7-0.

X. DISCUSS AND CONSIDER Ordinance O-26-06 Amending §7.07.030 Schedule III – School Zones; §7.07.040 Schedule IV – One-Way Streets, Right Turn Only and Dead-End Streets, and §7.09.010 Schedule I – Parking Zones of the City of Gladewater Code of Ordinances

CID F. Fitzgerald with Gladewater Police Department gave information pertaining to the proposed changes as requested by Superintendent Patty.

Councilmember Blackmon made a motion to approve the ordinance; seconded by Councilmember M. Anderson. Motion carried 7-0.

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- XI. DISCUSS AND CONSIDER a request by MTSI on behalf of AT&T for consent and alteration of wireless communication equipment at the Allison Street water tower

City Secretary Van Houten explained that this is a request to add fiber to their existing agreement.

Councilmember M. Anderson made a motion to approve with the understanding that MTSI is responsible for locating all infrastructure; seconded by Councilmember Clay. Motion carried 7-0.

- XII. DISCUSS AND CONSIDER a request by MD7 on behalf of AT&T for early renewal of the Allison Street water tower for communications equipment
City Secretary Van Houten explained that AT&T is requesting through their agent to renew their agreement early and for a reduced fee. All council members are in agreement that a reduction is not appropriate but should in fact be an increase.

Councilmember M. Anderson made a motion to counter offer for \$8,000 per year with an escalator of 7.5% every year for 10 years; seconded by Councilmember Blackmon. Motion carried 7-0.

- XIII. DISCUSS AND CONSIDER nomination(s) to the TML Intergovernmental Risk Pool Board of Trustees – Places 1-4

Mayor Flanagan said she would like to nominate Councilmember Clark. General discussion ensued regarding the four places up for nominations.

Councilmember Blackmon made a motion to nominate Councilmember Clark to Place 1, Councilmember M. Anderson to Place 2, Councilmember Stone to Place 3, and Mayor Pro-tem E. Anderson to Place 4; seconded by Councilmember Clay. Motion carried 7-0.

- XIV. DISCUSS AND CONSIDER amending the Lake Gladewater Lease Agreement to include a map of the lake

Councilmember Clark explained an experience he had while fishing on the north end of the lake. A father was pulling a tube behind him in an area full of stumps. He stopped the gentleman and explained the dangers under the surface of the water. The gentleman said he had lived on the lake for years and never had an issue. Mr. Clark suggested one way to alert lake lot leases of the rules and general safety for the lake would be to include a color map with each lease signed.

Councilmember Stone made a motion to approve the addition of the map to the lake lot lease agreement; seconded by Councilmember Clark. Motion carried 7-0.

- XV. DISCUSS AND CONSIDER an Interlocal Agreement Between the City of Longview and the City of Gladewater for Animal Shelter Services

City Secretary Van Houten explained that this agreement had been before them previously and has been modified to include the animal voucher program again. The City of Longview and Longview Animal Shelter understand that no animals may be taken and charged to the City of Gladewater without a voucher signed by our Animal Control Officer. Several council members raised concerns over the fees. Ms. Van Houten said that ACO Shelly Goodwin hasn't taken a single animal to the shelter since she started with the City of Gladewater last September. She works diligently to find rescue groups to take the animals and adopts out the ones she can locally.

Councilmember Clay made a motion to approve the agreement; seconded by Councilmember Stone. Motion carried 7-0.

- XVI. DISCUSS AND CONSIDER recommendation from the Planning & Zoning Commission regarding board appointment to fill alternate member position

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City Secretary Van Houten explained that the P&Z Commission has a vacancy for their Alternate Board Member. Chris Green is from Gladewater, having just returned after years away. He would like to get plugged back into the community.

Councilmember Clay stated that Mr. Green is a great guy and believes he would do great on the board.

Councilmember M. Anderson made a motion to appoint Chris Grees as Alternate Board Member on the Planning & Zoning Commission; seconded by Mayor Pro-tem E. Anderson. Motion carried 7-0.

XVII. DISCUSSION OF FUTURE AGENDA ITEMS Council may discuss priorities, issues of concern, and potential items for placement on future agendas. No action will be taken on matters not specifically listed on this agenda.

- 1) HOT tax ordinance
- 2) Update on Anderson Lane construction
- 3) Application for Short-term Rentals
- 4) Airport maintenance issues – need to clarify who's roles are who's

XVIII. ADJOURN

Councilmember Blackmon made a motion to adjourn the meeting at 8:02 p.m.; seconded by Councilmember M. Anderson. Motion carried 7-0.

Brandy J. Flanagan
Mayor

ATTEST:

Judy Van Houten, TRMC
City Secretary

CITY OF GLADEWATER
CITY COUNCIL REGULAR SESSION
MINUTES
JULY 30, 2026
6:00 P.M.

MEMBERS PRESENT: Mayor Brandy Flanagan, Mayor Pro-tem Elijah Anderson, Stoney Stone, William Blackmon, Milton Anderson, Kevin Clark

MEMBERS ABSENT: Andre' Clay

STAFF PRESENT: Charlie Smith, Judy Van Houten, Brandy Winn, Brian Smith, Chris Bumgardner, Freddie Fitzgerald, Meghan Foster, Mike Baggett, Tim Basham, Wendy Emmel, Wesley Moyers

GUESTS PRESENT: Rae Ann Patty, James Draper

I. CALL TO ORDER

Mayor Flanagan called the meeting to order at 6:00 p.m.

- a) Invocation – Public Works Director Brian Smith
- b) Pledge – Councilmember M. Anderson

II. CITIZENS COMMENTS

None.

III. PRESENTATION by City Manager of proposed budget and ad valorem tax rate for fiscal year 2026-2027

City Manager Charlie Smith thanked City Treasurer Meghan Foster for having spent many hours meeting with department heads and preparing the proposed budget they have in front of them tonight. Based on the numbers received from the counties, and our debt, the proposed tax rate is 0.629994 (M&O 0.528494 and I&S 0.1015).

IV. BUDGET WORKSHOP

Meghan Foster said she worked off of the taxable values provided by the counties to calculate the proposed tax rate.

A time of general discussion and questions for each department regarding their needs and wants included in the proposed budget ensued.

V. ANNOUNCEMENT of date and time of public hearing(s) on proposed budget and proposed ad valorem tax rate for fiscal year 2026-2027

Mayor Flanagan announced that the public hearings for the proposed tax rate and proposed budget will take place on Thursday, August 20, 2026 during the regular city council meeting at 6 p.m.

VI. ADJOURN

Councilmember Blackmon made a motion to adjourn the meeting at 9:14 p.m.; seconded by Councilmember M. Anderson. Motion carried 6-0.

Brandy J. Flanagan
Mayor

ATTEST:

Judy Van Houten, TRMC
City Secretary

CITY OF GLADEWATER, TEXAS

SPECIFIC USE PERMIT
APPLICATION

Application is hereby made to the Planning & Zoning Commission and the Gladewater City Council for a Specific Use Permit as set forth hereinafter.

APPLICANT Staerker Brothers LLC PHONE: 281-300-8295

MAILING ADDRESS 4411 Rutland Park Lane, Katy, TX 77450

PROPERTY ADDRESS: 984 Coach Cooksey Street, Gladewater, TX 75647

LEGAL DESCRIPTION AB 56 M Dillard Tr 36, Timber use on 33.3520 acres
(attach plat)

APPLICANT'S INTEREST IN PROPERTY Owner - Managing Partner
(owner, agent, lease, etc.)

REASON FOR REQUEST restrictions
(current zoning and/or restrictions)

TABC LICENSE APPLYING FOR (if applicable) NA

PROPOSED USE OF PROPERTY Food Truck Park

ARE THERE ANY DEED RESTRICTIONS WHICH WOULD PREVENT THIS PROPERTY FROM BEING USED IN THE MANNER HEREIN PROPOSED?

YES ☒ NO PLEASE EXPLAIN _____

OWNER'S SIGNATURE Thomas Scott Alford DATE 7/14/26

MAILING ADDRESS 4411 Rutland Park Lane, Katy, TX 77450

The following is to be completed if a person other than the owner is making this application.

I, _____, do hereby certify that I am authorized to act for
_____, the owner of the above named property in making
this application.

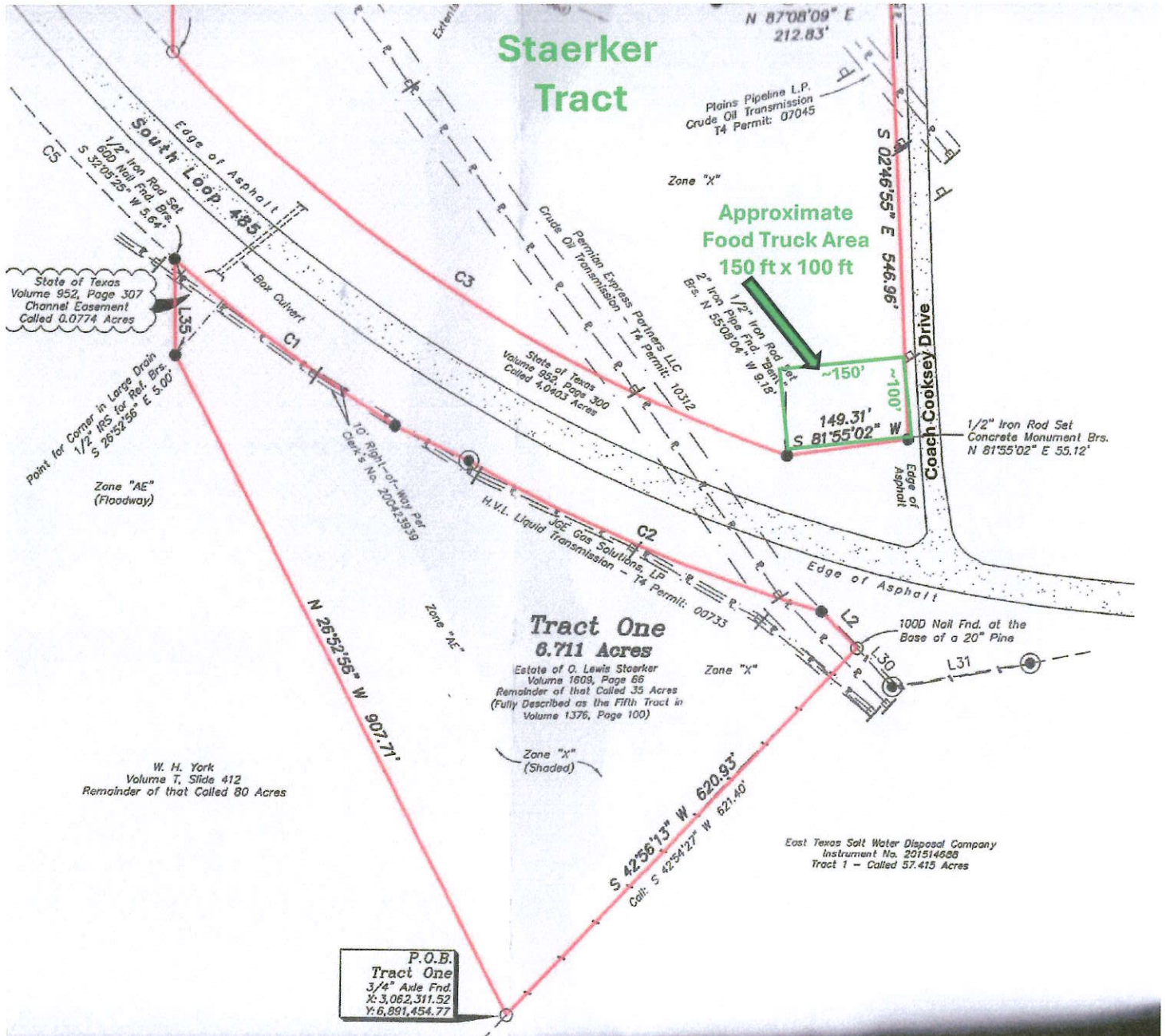
Thomas Scott Alford
APPLICANT'S SIGNATURE

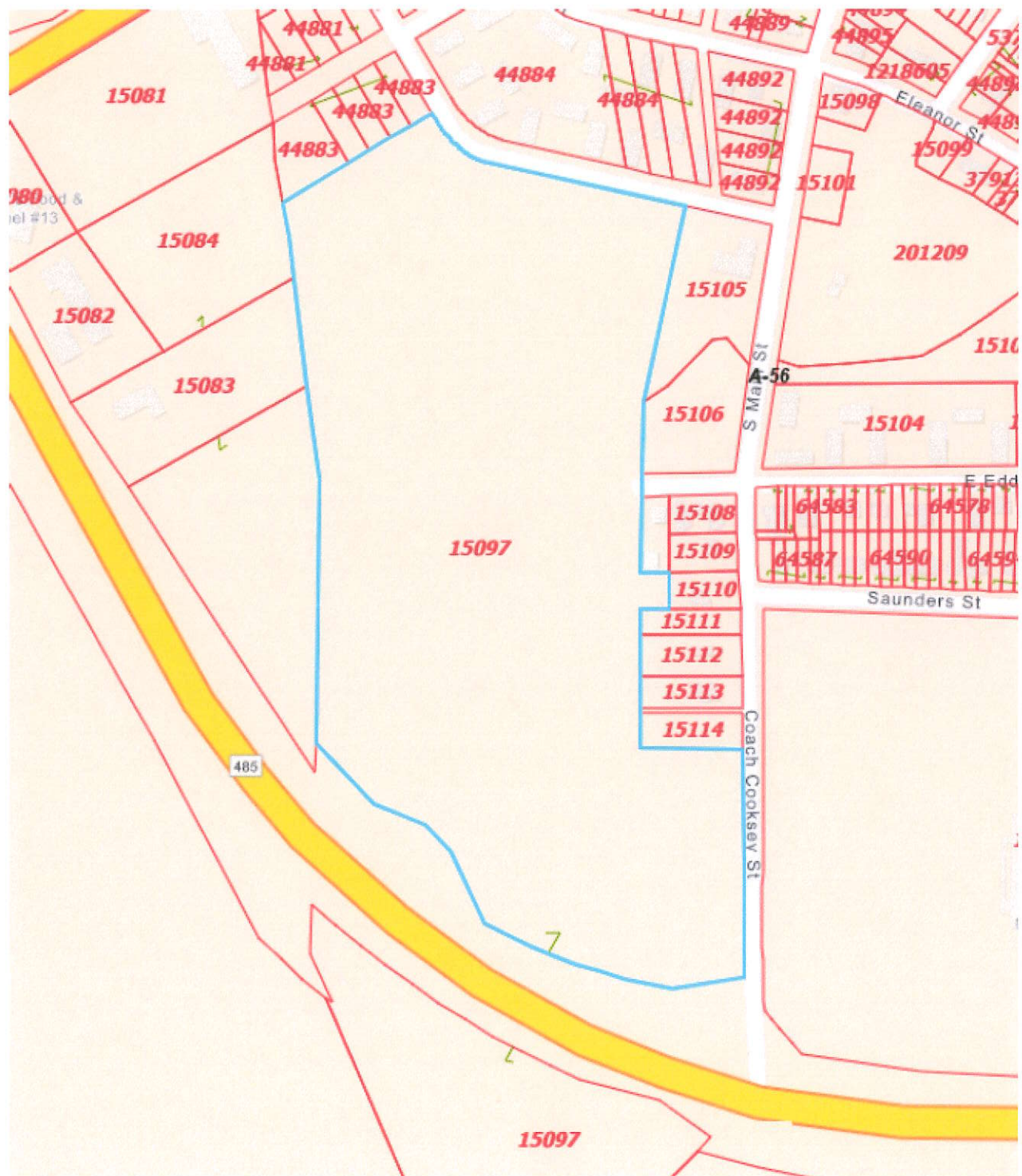
7/14/26
DATE

Application fee: \$175.00

Rec. 7-14-26 SV

Location of proposed food truck park
Staerker Brothers LLC
7-14-26





11.33 MOBILE FOOD UNITS AND MOBILE FOOD PARKS

11.33.010 Definitions

11.33.020 Mobile Food Unit Regulations

11.33.030 Mobile Food Park Regulations

11.33.035 City Owned Slot Rental Fees

11.33.040 Zoning And Location

11.33.050 Penalty

HISTORY

Adopted by Ord. [O-19-09](#) on 12/12/2019

11.33.010 Definitions

- A. Commissary shall mean a commercial kitchen where mobile food vendors go to prepare and/or store their food, as well as dispose of trash, grease and gray water.
- B. Mobile food unit shall mean a vehicle mounted, self or otherwise propelled, self-contained food service operation designed to be readily movable (including, but not limited to, catering trucks, trailers and pushcarts) which are used to store, prepare, display, serve or sell food. Mobile food units must completely retain their mobility at all times.
- C. Mobile food park shall mean locations designated for the operation of two or more mobile food units.
- D. Property owner shall mean a person(s), entity or corporation in whom is vested the ownership or title of real property.

HISTORY

Adopted by Ord. [O-19-09](#) on 12/12/2019

11.33.020 Mobile Food Unit Regulations

- A. Any and all individual(s) and/or entity(ies) wishing to operate a mobile food unit shall first obtain a permit issued by the City of Gladewater. A permit may be obtained through the Gladewater City Clerk's Office. The amount for said permit shall be \$75 annually if using a commissary inside Gladewater's city limits or \$150.00 annually if using a commissary outside of Gladewater's city limits. The above referenced permit fee shall be waived for events covered under a Council approved Blanket Permit.
- B. Any and all mobile food units shall be located on a site approved by the city, with said site being located in a proper zoned district as referenced in §11.33.040 of this article. Under no circumstances will a mobile food unit be allowed on any public street or public right-of-way.
- C. An operator of a mobile food unit shall not use stakes, rods, or any method of support that is required to be drilled, driven, or otherwise fixed, in asphalt pavement, curbs, sidewalks, or buildings.
- D. Mobile food units shall not impede access to the entrance or driveway of any adjacent building.
- E. Mobile food units shall not obstruct sight distance for drivers.
- F. An operator of a mobile food unit is prohibited from using PA systems, bells, or music.
- G. If the operator of a mobile food unit maintains food at a hot holding temperature by mechanical means, that person shall comply with fire and explosion safety standards established by the Gladewater Fire Department.

- H. If the operator of a mobile food unit uses a pressurized fuel system or container in conjunction with the mobile food vehicle, the operator shall comply with fire and explosion safety standards established by the Gladewater Fire Department.
- I. Any and all mobile food units operating within the city limits must adhere to the following health and safety requirements:
1. A self-closing trash receptacle must be next to each unit of sufficient size to accommodate trash and refuse that may be reasonably expected to be produced by the sale of the food product(s) produced by such mobile food unit.
 2. All trash and debris generated by customers and the staff shall be collected and deposited in their trash container and removed daily from the site by the mobile food operator.
 3. All food and supplies must be stored within the mobile food unit.
 4. A person who operates a mobile food unit may not place food, equipment, or supplies that are part of its operations outside of the permitted unit and must conduct all of its operational activities within the mobile food unit.
 5. The permit holder shall provide consumers with single service articles, such as plastic forks and paper plates.
 6. The area in and around each mobile food unit must be kept clean and free of all debris, food, drinks, and any and all trash and/or refuse which may produce an unsightly and/or unsanitary conditions.
 7. A fire extinguisher shall be located inside each mobile food unit, with said extinguisher being approved by the City of Gladewater Fire Chief.
 8. Public restroom facilities shall be located within a distance of 500 feet from each mobile food unit. The owner(s) and/or entity(ies) must provide documentation to the City of Gladewater concerning the availability of such restroom facilities prior to the issuance of a permit.
 9. All mobile food unit(s) must be at least 100 feet away from the door of a restaurant. Mobile food parks shall be measured from the park's closest property line. Should the distance be closer than 100 feet, the mobile food unit must have written permission from the affected restaurant.
 10. If necessary to protect against public health hazards or nuisances, the City of Gladewater may impose specific requirements in addition to those requirements contained in the City of Gladewater's Mobile Food Units/Parks Ordinance.
- J. Hours of operation for any mobile food unit(s) shall be from 7:00 a.m. to 11:00 p.m. daily. Any and all mobile food unit(s) must be removed from their location daily.
- K. The operator of a mobile food units shall demonstrate that the vehicle is readily moveable, if requested by the City Manager or Code Enforcement Officer.
- L. Any unauthorized connection to the City of Gladewater's public water system and/or the dumping or release of grease into the City of Gladewater's sanitary sewer system shall be prohibited. Any such act shall be a violation of this article, and shall be subject to the issuance of a citation and/or injunctive relief by a court of competent jurisdiction.
- M. All mobile food units may be provided electricity or may use portable generators as long as it does not create noise nuisance.

- N. Any and all individual(s) and/or entity(ies) operating a mobile food unit on private property or any City park must have a written agreement authorizing such operation with the landowner or City. Each individual and/or entity operating a mobile food unit shall maintain a copy of the written agreement at their location and produce said agreement to any City Official upon request.
- O. Any and all mobile food units operating within the City of Gladewater city limits shall have a state food handler permit, state mobile unit food establishment permit, state food manager's license and a sales tax permit.
- P. The operation of any mobile food unit located in the City of Gladewater city limits shall be subject to inspections by City Health Official or his designee at any time.
- Q. Any individual(s) and/or entity(ies) obtaining a permit to operate a mobile food unit within the city limits of Gladewater is prohibited from transferring any such permit received.
- R. One A-frame advertising sign shall be allowed for each mobile food unit.
- S. Any individual(s) and/or entity(ies) operating a mobile food unit must have passed all Texas Department of State Health Services inspections prior to the issuance of any City permit. Evidence of up-to-date and valid inspections must be maintained and produced should the renewal of a mobile food unit City permit be requested and/or desired.
- T. The City of Gladewater Mobile Food Unit Permit must be visibly displayed in the unit at all times.
- U. No alcohol shall be sold from a mobile food unit.
- V. Any and all individual(s) and/or entity(ies) operating a mobile food unit shall provide proof of a commissary contract prior to issuance of a permit.

HISTORY

Adopted by Ord. [O-19-09](#) on 12/12/2019

11.33.030 Mobile Food Park Regulations

- A. A mobile food park shall provide a shaded seating area for patrons.
- ✱ B. A mobile food park shall be allowed one A-frame advertising sign for the mobile food park.
- C. Any mobile food park operating inside the city limits shall, at all times, have a manager and/or an individual with authority to speak and make decisions on behalf of the mobile food park and any and all vendors operation within said park.
- D. A certificate of occupancy issued by the City of Gladewater must be obtained prior to operating any mobile food park.
- E. Mobile food parks shall have portable restrooms and portable hand washing station if not within 500 feet of public restrooms. The owner(s) and/or entity(ies) must provide documentation to the City of Gladewater concerning the availability of such restroom facilities prior to the issuance of a permit.
- F. Mobile food parks shall be measured from the park's closest property line. Should the distance be closer than 100 feet, the mobile food park must have written permission from the affected restaurant.

HISTORY

Adopted by Ord. [O-19-09](#) on 12/12/2019

11.33.035 City Owned Slot Rental Fees

See §17.23 Fee Schedule

HISTORY

Adopted by Ord. [O-25-08](#) on 6/12/2025

11.33.040 Zoning And Location

A. Any and all mobile food units and/or mobile food parks shall operate within the following zoning districts for the City of Gladewater:

1. Neighborhood Shopping
2. Light Commercial
3. Heavy Commercial
4. Light Industrial



B. The operation of a mobile food park shall require a specific use permit issued by the City of Gladewater.

C. An approved site plan by the City shall be required for any mobile food park operating within the city limits.

D. City approved events will be exempt from this article.

HISTORY

Adopted by Ord. [O-19-09](#) on 12/12/2019

11.33.050 Penalty

Any individual(s) and/or entity(ies) that violates any regulation, term or condition of this article may receive a citation, which shall be a Class C misdemeanor. Should the individual(s) and/or entity(ies) receiving such citation be found guilty of said violation, a fine not to exceed \$2,000.00 may be imposed. Penalty, see §1.01.190

HISTORY

Adopted by Ord. [O-19-09](#) on 12/12/2019

AMENDMENT TO CONTRACT

This Amendment to Contract (this "Amendment") is dated effective the 1st day of April 2027 (the "Effective Date"), between **Allied Waste Systems, Inc. dba Republic Services of Kilgore** ("Contractor") and **City of Gladewater** ("City") (collectively referred to herein as the "Parties" and individually as a "Party").

WHEREAS, the City and Contractor entered into that certain Contract dated April 01, 2002, as may be previously amended **vide** Amendment dated April 1 2022, (hereinafter collectively referred to as "**Contract**") pursuant to which Contractor agreed to provide certain waste removal services.

AND WHEREAS, the Parties now desire to amend certain terms of the Contract which shall take effect from April 1", 2027.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which the parties acknowledge, the parties agree to the following terms and conditions:

1. Except as specifically provided in this Amendment, each and every provision of the Contract, as extended through the date hereof, remains, and is, in all respects, in full force and effect.
2. **Section 10.0, Term:** This section is hereby revised to read as follows: "The term of the Contract shall be extended for an additional five (5) years until March 31, 2032 ("Renewal Term"). Thereafter, the Contract will renew for additional five (5) year periods unless either party provides written notice of non-renewal by certified mail at least 180 days prior to the expiration of the then current term."
3. **Section 13.02, Modification of Rates:** This section is hereby revised to read as follows:
"Contractor shall increase the rates for all services effective on each anniversary of the Renewal Term in an amount equal to the percentage increase in the Consumer Price Index for All Urban Consumers (Water, Sewer and Trash Collection Services) U.S. City Average, as published by United States Department of Labor, Bureau of Statistics (the "CPI"). For the CPI calculation, rates will be adjusted using the most recently available trailing twelve (12) months average CPI compared to the twelve (12) months preceding."
4. **Industrial Roll Off Dumpsters:** Contractor will provide exclusive service inside City limits for all Industrial Roll Off Dumpsters, including "temporary roll off dumpsters." Contractor will pay a 10% franchise fee for all Industrial Roll Off Dumpsters . The City will enact an appropriate ordinance and shall enforce such exclusivity.
5. **Annual Donation:** Contractor will present an annual donation of \$1500 per year for downtown improvements at the discretion of the City council.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date first set forth above.

(Continued)

City of Gladewater

**Allied Waste Systeme, Inc DBA Republic Services
Of Kilgore**

By _____

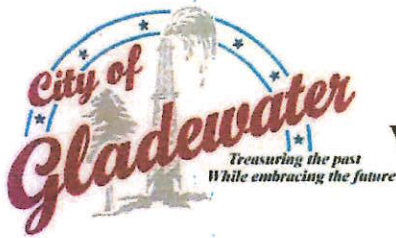
By _____

Print _____

Print _____

Title _____

Title _____



VOLUNTEER AND BOARD APPLICATION

Application Date:

PERSONAL INFORMATION

Full Name: Mona Lyn Tharp

Date of Birth: [REDACTED]

Home Address: 1913 E. Lake Dr.

City: Gladewater

State: TX

Zip: 75647

Mailing Address (if different):

City:

State: TX

Zip:

Primary Phone: 757-268-2844

Secondary Phone: 757-268-2846

Email: mona.tharp@gmail.com

Preferred Contact Time: after 10 AM - 7 PM

Hours Available Per Week: 10-20

Emergency Contact: Donald Tharp

Phone: 757-268-2846

Driver's License # (Must Attach Copy):

State: TX

Expires:

Do you have any conditions which would limit your volunteer activities?

No

If yes, please explain:

What days are you available? any day - varies

EDUCATION

Last year of school completed (grade school, some college, bachelors, masters, PhD):

Area of Study or Interest: Business Administration - Masters

Year Graduated: 5/18/2013 MBA

Training or Skills: Love Management - bachelors
Cooking, Baking, Events, hiking, exercise
Financial Skills, Management, events, friendly outgoing
personality

Languages Other than English: None

EMPLOYMENT

Current or recent employer: Retired since Feb 2025

Your Position:

Address:

Phone:

REFERENCES

(For Volunteers 17 Years of Age or Older)

Name: Wendell Anderson Relationship to you: Previous Supervisor
Address: 3830 Needham Road Phone: at Crossroads Church
Lexington, OH 44904 419-571-6858 Mansfield, Ohio
Email: wganderson2@gmail.com

Name: Ebby Ferry Relationship to you: Longtime Friend
Address: 195 Greenbrier Lakes Blvd. Phone: 901-833-2067
Piperton, TN 38017
Email: ~~ebbyferry1@comcast.net~~ ferry1@comcast.net

Name: Cathy Shipp Relationship to you: Neighbor
Address: 2001 E Lake Dr Phone: 903 399-9797
Gladewater, TX 75647
Email: shipp.cathy@yahoo.com

VOLUNTEER and COMMUNITY SERVICE INTERESTS

Why would you like to volunteer/serve as a board member? I care about this community and want to be a part of making it better. I believe in giving back and have the time to do so.
Have you ever served on a city-appointed board before? If yes, which ones and for how long?

No

What will make you a good volunteer/board member?

I'm energetic, organized and determined. We have moved 26 times in 44 years as a family. I've seen and experienced so much and feel that

Are you in need of community service hours? No

How many?

Select all categories that interest you:

will help bring new ideas to the community.

Fire Department

☐ Bucket Brigade	☐ Duties Assigned at Events
☐ Other Duties as Assigned	
Appointment to Board or Commission <i>** Eligibility: The following individuals are eligible to serve on City of Gladewater boards and commissions: 1) All ad-valorem tax-paying residents, business owners, renters and/or lessees of property within Gladewater and the surrounding communities. 2) Any individuals possessing specific knowledge, skill sets or expertise that has demonstrated interest in the betterment of Gladewater.</i>	
☐ Airport Board	☐ Planning and Zoning
☒ Parks and Recreation	☐ Zoning Board of Adjustments
☐ GEDCO	☐ Historical Preservation Liaison
**Note: <i>The Historical Preservation Liaison shall be one of the following: an architect, planner, design professional, historian, archaeologist or related profession, a real estate professional, attorney, owner of a historic landmark or property in historic district, or a member of a local historical or preservation organization.</i>	
Library (Check all that apply):	
☐ Book Finder	☐ Computer Classes
☐ Clerical	☐ Computer Monitor
☐ Friends Book Sales	☐ Greeter
☐ Maintain Bookshelves	☐ Prepare Mailings
☐ Process Items	☐ Repair Books
☐ Special Events	☐ Tutoring
☐ Other (Please explain what you would like to do or what you would like to learn to do in a library setting):	
Police Department	
☐ For Volunteers 17 Years and Up: Must be able to pass a background check, be of good moral character, be able to read and write English, and furnish references.	☐ For Volunteers 14 to 16 years: Must attend meetings for the Explorers.

Basic Duties: • Light filing • Typing • Clerical Work • Other duties in operations as the responsibility increases	Basic Duties: • Some physical activities • Workshops • Work with investigative equipment • Mental and physical evaluation of mock crime scenes (i.e.: Thefts, burglaries, and forgeries)
Public Works ☐ Basic Duties: Roadside trash pick-up and community flower bed cleaning. This is perfect for those who need community service hours.	

STATEMENT OF AGREEMENT

Please read each statement and initial on the appropriate line. For volunteers 17 years and under, a parent or guardian's initials are required.

- ☒ I agree to abide by all of the Policies and Procedures of the City of Gladewater and any Departments' separate Policies and Procedures while volunteering.
- ☒ I agree to not consume, use, possess, or be under the influence of any drugs or alcohol products while volunteering.
- ☒ I agree that any conduct or pattern of conduct that would tend to disrupt, diminish, or otherwise negatively affect public perception of the City of Gladewater will result in dismissal with no prior notice or warning.
- ☒ I agree that my volunteer assignment will have a trial and assessment period.
- ☒ I agree that my volunteer assignment may be changed, ended, or terminated at any time for any reason.
- ☒ I agree to be photographed, videotaped, and/or recorded while volunteering with the City of Gladewater. I understand that the City of Gladewater will own rights to and may use this media (photographs, videos, audio recordings, and/or my statements), in whole or part, in the City of Gladewater's materials such as printed publications, the City of Gladewater's website, videos, social media, grant proposals, and promotional materials to support the City of Gladewater and its programs. As far as I know, what I say and do in this media will not violate the rights of any other person or company. If I no longer want my photos and/or story to be used, I agree to contact the City of Gladewater's respective department representative for whom I will be volunteering. Once requested, the City of Gladewater will not create new materials using participants'

media but may continue to use already printed materials until replacements can be made.

☒ I am not an employee or contractor of the City of Gladewater. I hereby release, indemnify, and hold harmless the City of Gladewater, its officers, directors, and employees, and the organizers, sponsors, and supervisors of all City of Gladewater activities from any and all liability in connection with any injury I may sustain (including any injury caused by negligence) in conjunction with volunteering with the City of Gladewater.

☒ I do not have a health condition, physical limitation, impairment, or disability that would render me incapable of performing the tasks for which I am volunteering. I will not undertake any action which I am not physically capable of performing. I will furnish any supplies or equipment necessary to ensure my safety during the performance of my volunteer assignments.

☒ I waive any right to suit against the City of Gladewater, its officers and employees, and the owner of the location of the activity, including heirs, assigns, administrators, executors, agents, or employees, for any action arising from my actions as a volunteer and shall indemnify and hold harmless the City of Gladewater in the event that I am sued for any action I may take as a volunteer.

☒ I understand that there are requirements for making public any conflicts of interest I may have in service as a volunteer or on any board. I understand that in compliance with Chapter 552, Vernon's Texas Codes Annotated (Open Records Law), information provided on this application may be available to the public upon request and will be kept on file for at least two years. I understand that the volunteer/board position I am applying for has attendance requirements and I may be subject for removal for excessive absences.

☒ I agree that depending upon the nature of the volunteer assignment, the City of Gladewater may deem it necessary to obtain a Drivers License Record, a Criminal History Report, and/or Wanted Information Report on individuals volunteering for the City of Gladewater. I hereby consent to the City of Gladewater to make any requests for a Drivers License Record, a Criminal History Report, and/or Wanted Information Report on me. I release, relinquish, and remise the City of Gladewater, its employees, agents, and representatives, from any and all causes of action or liability which I may have or which arise out of, or as a result of, the reports herein authorized. Furthermore, I understand that my failure to execute this informed consent will result in my not being further considered for volunteerism.

☒ I HAVE NOT been convicted and/or placed on probation for any criminal offense.

☐ I HAVE been convicted and/or placed on probation (Please list the date and type of offense):

By signing below, I certify that the answers given in this application are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application as may be necessary for the purposes of determining an appropriate and satisfactory volunteer position for me, including contacting my references. I understand that this application is not, and is not intended to be, a contract. I understand that false or misleading information provided in my application or interview may result in my not being able to continue as a volunteer with the City of Gladewater.

Signature: Mona Lyn Sharp Date: July 15, 2026

Full Name (Please Print): Mona Lyn Sharp

For volunteers 17 years of age or under, a parent or guardian's signature is also required:

Parent or Guardian Signature: _____ Date: _____

Full Name (Please Print): _____

Please return completed application to the appropriate department:

Fire Department

Library

Police Department

City Hall



950 West Bethany Drive
Suite 700
Allen, TX 75013



March 10, 2026

Judy Vanhooten
City of Gladewater
P.O. Box 1725
Gladewater, TX 75647

Re: AT&T Lease Expiration Program
FA # 10012979 / Lease ID: 293
Site Address: 101 East Allison Avenue, Gladewater, TX 75647

Dear Landlord,

As you are aware, AT&T Mobility ("AT&T") has partnered with MD7, LLC ("MD7") to work with you to facilitate certain modifications to the cell site lease on your property. These modifications will allow AT&T to meet current business requirements and enhance your site's value to the network. AT&T has asked MD7 to provide services in administering AT&T's Lease Expiration Program (LEP). MD7 has been authorized by AT&T to correspond and discuss how the LEP program may be of benefit to you.

Changes in the Wireless Industry

Recent industry developments are changing how wireless telecommunications carriers operate. In the past, carriers focused on rapidly building out their networks in order to provide the best coverage. Today, while consumers are enjoying greater services and better coverage than ever before, operating costs continue to escalate. As a result, the wireless industry is also focusing on operating networks as efficiently as possible.

What does this mean to me?

AT&T would like to work together with you in extending the current lease which is set to expire on March 31, 2031. AT&T is willing to offer the following modifications to secure a longer-term lease with you:

- Commencing **10/1/2026**: Adjust rent to a revised figure of **\$6,500.00 per year** based on regional market analysis and operational performance statistics.
- Rent will remain fixed until **4/1/2031**. On this date, and every five years thereafter, a **5%** escalator will take effect and be set into place until the termination or expiration of the lease.
- Extend the life of the lease with up to 5 renewal terms (1 term is equal to 5 years).

Or

- Lump Sum Payment Option: Provide a one-time lump sum payment of **\$100,000**. In return, you will grant a perpetual easement on your property and assign the lease rights and rental income under your lease with AT&T to MD7 or an affiliate of MD7.

It is important for you to know that the pre-payment does not change the ownership or control of the rest of your property in any manner.

In order to achieve the necessary lease flexibility required for upcoming technological shifts, the following language must be inserted into the existing lease:

- **24/7 Access**

"Landlord hereby grants to Tenant, its authorized subtenants, and to any public or private utility serving Tenant's Communications Facility or related equipment, access to the Premises and to and over the Property twenty-four hours per day, seven days per week (24/7), including but not limited to, access from an accessible, open and maintained public road to the Premises, for the installation, maintenance, repair, modification, alteration, or refurbishment of the Communications Facility or any equipment related to such Communications Facility as such access is deemed necessary by Tenant, in its sole discretion, without the requirement of notice by Tenant to Landlord. In the event that any public or private utility serving Tenant's Communications Facility is unable to use the access provided to Tenant, the Landlord hereby agrees to grant additional access to Tenant or to such public or private utility, for the benefit of Tenant, at no cost to Tenant and pursuant to the same terms and conditions as noted above. The terms and conditions regarding access in the Agreement remain in full force and effect, except as modified by this paragraph."

- **Removal/Restoration**

In addition to the terms set forth in the Agreement, Landlord agrees that the Communications Facility and any related equipment brought to the Premises by Tenant, its agents, contractors, predecessors in interest or subtenants, shall be and remain Tenant's personal property or the personal property of its subtenant(s), as the case may be. Landlord waives any and all rights it may have, including any rights it may have in its capacity as Landlord under the Agreement to assert any liens, encumbrances or adverse claims, statutory or otherwise, related to or in connection with the Communications Facility or any portion thereof. Tenant, in its sole discretion, may remove the Communications Facility or any portion of the Communications Facility at any time during the Term of the Agreement, without notice to Landlord and without Landlord's consent. Notwithstanding any terms to the contrary, Tenant will not be responsible for the replacement of any trees, shrubs or other vegetation, nor will Tenant be required to remove from the Premises or the Property any foundations or underground utilities. Tenant, may, in its sole discretion, transfer any improvements or alterations to the Premises to Landlord at any time during the Term of the Agreement without notice to the Landlord and without the Landlord's consent.

AT&T values its affiliation with you and hopes to continue a long and mutually profitable relationship for years to come. Participation in this program is optional and AT&T will continue to abide by the terms of the existing agreement, including AT&T's rights to not extend the existing lease agreement. After having reviewed this proposal, please contact me within 10 business days to discuss further.

Thank you for your consideration.

Sincerely,

Christopher Walker

Lease Consultant

d: (469) 833-2688

e: cwalker@md7.com

MD7 | Authorized Agent for AT&T Mobility

Submission of this letter does not constitute a modified agreement and is only a proposal. The parties acknowledge and agree that they intend to be bound only upon the execution of an amendment detailing the provisions herein.

**Agreement Between
The City of Gladewater
and
Gladewater Independent School District
for
School Resource Officer Program**

This Agreement was made and entered into the 3rd day of August, 2026 by and between the City of Gladewater and the Gladewater Independent School District. This agreement holds no guaranteed language and contingent herein upon the selection and hiring of individuals to fill up to four (4) School Resource Officer positions with the Gladewater Independent School District.

Goals and Objectives

1. Establish and maintain a positive working relationship in a cooperative effort to prevent juvenile delinquency and assist in student development.
2. Maintain a safe and secure environment on campus, which will be conducive to learning.
3. Promote positive attitudes regarding the Police role in society and to inform students of their rights and responsibilities as lawful citizens.

A. Employment and Assignment of School Resource Officers

- The City of Gladewater (City) agrees to provide up to (4) School Resource Officers to the Gladewater Independent School District (GISD) with Gladewater ISD being solely responsible for providing 100% financial support for this program. All SRO positions will be full time positions, will be eligible to receive benefits from the City of Gladewater, and will be subject to a Ten (10) month service contract.
- The SRO's will receive a paycheck for their duty similar to other paid employees of the City of Gladewater. The SRO's will receive prorated compensation for the period of 12 months.
- GISD will be responsible for the following salary of up to four (4) School Resource Officers:
 - Officer \$62,688.30
 - Officer \$62,688.30
 - Officer \$62,688.30
 - Sergeant \$68,891.86

- The City of Gladewater will be responsible for required Police training.
- The City of Gladewater will be responsible for equipping the SRO's with standard police uniforms and necessary clothing to perform the function of an officer. These items will remain to be considered property of the City of Gladewater.
- Gladewater ISD will provide patrol vehicles to be used by the appointed School Resource Officers. These vehicle shall be the property of the Gladewater ISD and shall not be used for non-school related activities or events by any Gladewater Peace Officer without prior approval of the Superintendent.
- Gladewater ISD will be responsible for the above-mentioned patrol vehicles which shall include: vehicle maintenance, fuel, the installation of equipment necessary to perform the duties of an SRO, as well as any graphics affixed to the vehicle for the purpose of identifying and marking the vehicle.
- The City of Gladewater shall select a group of potential candidates for the position of School Resource Officer and GISD will be responsible for selecting the individuals and assigning them within the school district as they deem fit. The Chief of Police reserves the right of final decision, in the matter of appointment or removal of any officer in his chain of command.
- The City of Gladewater shall conduct the required back ground check on each individual selected to fill the SRO position and report all findings to GISD for consideration.
- The City of Gladewater shall provide the Field Training for the SRO and will communicate all progress and/or concerns to GISD in a timely and appropriate manner. This training could last as long as 18 weeks, but may be shorter in duration depending on the individual selected and their prior time and experience as a peace officer.
- Gladewater ISD shall provide training that is required for the SRO to be employed by the district. The SRO may provide certain training that they would be qualified to teach to students and staff.
- In the event the SRO is absent from work, the SRO is to notify the following: his/her supervisor and the Principal of the campus they are assigned. When an SRO will be absent from work for more than Ten (10) consecutive days, the Police Department agrees to assign an SRO alternate if at all possible.
- School Resource Officers shall remain employees of the City of Gladewater and shall not be employees of Gladewater ISD. GISD and the City of Gladewater acknowledge that the School Resource Officers remain responsive

to the Gladewater Police Department chain of command, the Police Department Manual of General Orders, and the policies and procedures set forth by the City of Gladewater.

- The SRO's may be utilized by GISD during ball games, or other official school functions.

B. Hours and Special Events

- SRO's are assigned to a school on a full-time basis. The SRO's shall be on duty at their assigned school fifteen minutes prior to school starting and fifteen minutes after school dismissal, or as adjusted by SRO supervisor. During regular hours, SRO's may be off campus performing such task as may be required by their assignment (ex. Court and Arrest)
- SRO's may not work off-duty jobs during regular scheduled school days except for after school activities.
- SRO's shall be compensated as all other officers and may enter into contractual agreements with Gladewater ISD for after hours security or after school activities. Programs shall be paid by Gladewater ISD at the regular contracted rate of \$45.00 per hour with approval of the duty plan from the superintendent prior to the event.
- All School Resource Officers shall wear their class "B" uniform and carry their duty weapon while at school. Any deviation from the traditional uniform must receive prior approval from the SRO supervisor and the Chief of Police.
- Except in extreme emergencies, SRO's should not be called away from campus by the Police Department or School District to handle incidents as such is destructive to the teacher/SRO/student relationship. SRO's may be contacted by the Police Chief or his designate and may respond as soon as possible to assist the beat officers in emergency situations. When called to an off-campus emergency the SRO must notify the Principal of the campus assigned as soon as possible.

C. Duties of the School Resource Officer

- SRO's may assist the district administration in developing plans and strategies to prevent and/or minimize dangerous situations that may occur on campus. SRO's may assist in the planning and execution of emergency operation planning (ex. Fire, Bomb, Weather, Lock Down, and Active Shooter situations) in accordance with the policies of the Gladewater Police Department and Gladewater ISD.

- SRO's may present programs on various topics to students that the SRO is qualified to present. Subjects may include a basic but not limited to the understanding of law, role of law enforcement, drug awareness, consequences of sharing sexual content material, the mission of law enforcement and other law enforcement related topics in conjunction with GISD staff.
- SRO's will participate in the District Vulnerability Audit (DVA), the intruder Detection Audits (IDA) and Threat Assessment Team Meetings when applicable.
- SRO's are encouraged to interact with students on an individual basis and in small groups in an appropriate and professional manner.
- SRO's will make him/herself available for conferences with parents, teachers and faculty.
- SRO's shall liaison between other law enforcement agencies and report all visits to the campus administrator if warranted.
- SRO's are to be familiar with agencies and resources which provided services are assistance to youth and their families and make referrals if needed.
- SRO's shall take Law Enforcement action when necessary. SRO's shall notify the appropriate school official about law enforcement actions taken and provide notification of any arrest or crimes as soon as possible as it relates to students or staff currently enrolled in Gladewater ISD.
- SRO shall notify the principal before removing a student from school, except when immediate removal of a student is necessary to prevent or diffuse a situation which places other students or faculty in imminent danger of serious harm.
- SRO's shall conduct investigations of crimes which occur on Gladewater ISD property and may take action against unwanted guest who appear on school property at the request of the Principal, Superintendent or at the direction of the SRO when appropriate.
- SRO's shall not be used as school disciplinarian. If the principal believes an incident is a violation of the law, they may contact the SRO to see if law enforcement action is required.
- SRO's shall only be present during school administrative searches when there is a safety concern involving the student and/or staff.
- SRO's cannot enforce school rules and policies (ex. Dress code, I.D., tardiness, cell phones and other on-penal infractions contained in the student handbook).

D. Duties of the Superintendent

- The superintendent shall provide to all full-time SRO's the following materials and facilities, which are deemed necessary to the performance of the SRO:
- Access to an air-conditioned and properly lighted private office containing a telephone line to be used for general business.
- A desk with drawers, a chair and a filing cabinet, which can be locked.
- A gun safe and/or gun cabinet both capable of being locked by key or combination.
- Access to a computer terminal or docking station.
- Access to Gladewater ISD student's computerized school records.

E. Dismissal of SRO

- In the event the principal or the superintendent feels an SRO is not effectively performing his or her duties and responsibilities, the principal shall notify the superintendent. Within a reasonable amount of time the principal and superintendent shall notify the SRO supervisor who then shall notify the Chief of Police, or their designee. A meeting with said SRO will be conducted to mediate or resolve any problems which may exist.
- The Chief of Police may dismiss, take progressive disciplinary measures or reassign an SRO in accordance with Department and or City policy.

F. Information Sharing

- The school district designates the SRO a "school official" as provided in the Federal Educational Rights and Privacy Act (FERPA) 20 U.S.C. 1232g, and complimentary provisions of the Texas Statutes. An SRO maybe provided access to student records information maintained by the school district only as needed by the SRO to perform his/her duties as an SRO. An SRO may also be granted access to student records information in the event of an emergency situation threatening the health and safety of a student or other individual. The SRO may only re-disclose student records information consistent with FERPA and Texas pupil records law.
- Records created and maintained by a SRO for the purpose of ensuring the safety and security of persons or property in the school, district or for the enforcement of local, state, or federal laws or ordinances shall not be considered student records-even when such records may serve the dual purpose of enforcing school rules- and are not subject to the same prohibitions of access or disclosure by the SRO. (this provision does not prohibit school

personnel from complying with the notice and reporting requirements of seclusion or restraint of a student by the SRO as specified in the Texas Statutes.

The School Resource Officer Program is hereby established in the public-school system of Gladewater, TX for a period of August 3, 2026 to June 1, 2026.

This agreement constitutes a final written expression of the terms of this agreement and is complete and is an exclusive statement of those terms.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed by their duly authorized officers.

Signed, sealed and delivered in the presence:

CITY OF GLADEWATER

_____	_____
Brandy Flanagan-Shipp, Mayor	Date

_____	_____
Kyle Ready, Chief of Police	Date

GLADEWATER INDEPENDENT SCHOOL DISTRICT

_____	_____
Rae Ann Patty, Superintendent	Date

_____	_____
School Board President	Date

ORDINANCE NO. O-26-07

AN ORDINANCE CLOSING AND ABANDONING AN ALLEY WAY THAT RUNS EAST AND WEST WITHIN THE PROPERTIES OF LT 2 NCB 12 GLADEWATER, LT 8 BLK 1 MORGAN ACRES GLADEWATER, LT 13 BLK 125, LT 12 BLK 125, AND LTS 1, 2 & 11 BLK 125 WOOD HEIGHTS, MORE COMMONLY KNOWN AS 701 W UPSHUR AVE, WOOD ST. GLADEWATER, TEXAS, 502 W QUITMAN AVE, 504 W QUITMAN AVE, AND 506 W QUITMAN AVE, WITHIN THE CITY OF GLADEWATER, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Gladewater, Texas, is desirous of closing and abandoning an alley way that runs east and west within the properties of LT 2 NCB 12 GLADEWATER, LT 8 BLK 1 MORGAN ACRES GLADEWATER, LT 13 BLK 125, LT 12 BLK 125, AND LTS 1, 2 & 11 BLK 125 WOOD HEIGHTS, MORE COMMONLY KNOWN AS 701 W UPSHUR AVE, WOOD ST. GLADEWATER, TEXAS, 502 W QUITMAN AVE, 504 W QUITMAN AVE, AND 506 W QUITMAN AVE, within the City of Gladewater, Texas, and;

WHEREAS, this platted and proposed alley way has not served a needful purpose for the City of Gladewater, and;

WHEREAS, no public necessity exists for the City of Gladewater to retain such right-of-way for alley way purposes SAVE AND EXCEPT a public utility easement is hereby retained over the entire area of abandonment. The City of Gladewater shall not be liable for damage to trees, foliage, construction, or obstructions of any kind over the public utility easement that may be caused by repairs or maintenance to said utility lines.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GLADEWATER, TEXAS:

ARTICLE I

The undeveloped alley way that runs northeast and southwest within the properties of LTS 1 thru 22, NCB 32 Gladewater, more commonly known as 500-508 W. Upshur Ave., 302-318 N. Cotton St., 403 W. Gregg Ave., and 303-305 Tenery St. within the City of Gladewater, Texas, is hereby closed and abandoned.

ARTICLE II

That the interest of the City of Gladewater in and to said alley is hereby released to the property owners adjacent to the alley in accordance with divisions currently listed in Gregg CAD, save and except any existing right-of-ways other than that belonging to the City of Gladewater.

ARTICLE III

This ordinance shall be effective immediately from and after its adoption and publication as required by law.

PASSED AND APPROVED this 20th day of August 2026.

BRANDY J. FLANAGAN, MAYOR

ATTEST:

JUDY VAN HOUTEN, CITY SECRETARY

STATE OF TEXAS
COUNTY OF GREGG

The above and foregoing instrument was acknowledged before me on August 20, 2026, by Brandy J. Flanagan, Mayor of the City of Gladewater, Texas, a municipal corporation, on behalf of said corporation.

Notary Public, State of Texas

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